

**THE ARK FOUNDATION
GHANA RESEARCH AND ADVOCACY PROGRAM - REPORT FOR THE FIRST**

	G-RAP CORE FUNDING BUDGET TEMPLATE	NO.	CLASS	RATE PER MONTH
HUMAN RESOURCE	Exchange rate used:			
	INCOME OR FUNDING			
	EXPENDITURE			
	All salaries quoted include SSF 17.5, and PAYE			
Sub Total HR				
GOVERNANCE/ ORGANISATIONAL DEVELOPMENT	Tasks			
	- Monthly review meeting			
	- 3 Board Meetings			
	- 4 LMT meeting			
	- Annual Internal Control Reviews			
	- Workshops, Serminars, Meetings			
	- Networking with other CSOs			
	- Annual audits			
	- contribution to external training for staff			
	- Others			
Sub Total Governance, Org Succ				
PROGRAM DEVELOPMENT	Items Purchased			
	- Consultancy			
	- Fund raising			
	- process facilitation for 12 OCB & Learning sessions			
	- design and printing of publications and (reports manuals) and IE&C Materials			
	- Library			
	- Advertizing, publicity and media			
	- Research			
Sub Total Program Dev				
EQUIPMENT & SUPPLIES	Items Purchased			
	- Vehicle			
	-4 Computers			
	- 2 Printers			
	-			
	- Photocopier			
	- Office furniture & equipment (desks, chairs, filing cabinets, safe, fridge, telephone, fax machine, conference table and seats)			
- Others				
Sub Total Equipment & Supplies				

OFFICE RUNNING COSTS	<u>Office Running Costs</u>				
	- Maintenance of office equipment				
	- General Maintenance				
	- Utilities				
	- Office supplies/ stationery				
	<u>Vehicle running Costs</u>				
	-Vehicle maintenance				
	- Fuel				
	- Others				
Sub Total Office Running Costs					
OTHER ADMIN COSTS	- Office rent (4 sites)				
	- Office Utilities and Expenses				
	- Communications ; telephone, internet				
	- Recruitment costs				
	- Bank Charges				
	- International & Local Travel				
Sub Total Other Costs					
PROGRAM ACTIVITIES	<u>Activities</u>				
	<u>Support to Survivors</u>				
	Legal Aid				
	Counselling & therapy programmes				
	Medical Aid & Referrals				
	Capital & susistence support				
	<i>Research & Data gathering</i>				
	<u>Womens Law & Human Rights Institute</u>				
	Training and capacity Building				
	Publicity & communication				
	Resource persons				
	Documentation & library				
	Conferences				
	Research & Data gathering				
	infrastructure				
	Accreditation and Affiliation Processes				
	<u>Policy Advocacy</u>				
	Lobbying & engagement activities & training				
	Monitoring state activities				
	Pulblicity & publications				
	Follow-up/ coordination				
	<u>Community Awareness Programme</u>				
	Shools programmes on childrights & child abuse				
	Church anti-violence programme				
	Shools programmes on childrights & child abuse				
	Campiagn 101 & community engagement				
	IE&C Publications & Decermination				
	PRRP (Participation,Reflexion & Review Process)				

1,073.03								
3,154.54	2,838.68			3,326.25				
1,374.46								
122.62								
1,038.09								
727.82	4,222.73							
7,490.56	7,061.41	-	-	3,326.25	-	-	-	-
4,014.28	14,490.00							700.00
	236.00							
842.31	617.50							
4,856.59	15,343.50	-	-	-	-	-	-	700.00
	5,050.90	5,340.00						880.00
1,314.00		1,575.00						
		6,515.00						
		6,082.00						

WOMAN KIND	UNFPA	UNIFEM	NESTLE GH	OTHER FUNDERS	Organisation Approved budget GHS
21,000.00	28,000.00	79,920.00	-	-	291,070.45
					-
					-
					96,722.00
					-
-	-	-	-	-	96,722.00
					876.91
					109.09
					849.00
					100.00
					-
					-
					795.00
-	-	-	-	-	2,730.00
					409.00
					-
					545.00
					3,436.00
					-
					4,308.81
					-
-	-	-	-	-	8,698.81
	2,500.00	6,600.00			9,100.00
					-
					-
					-
					1,272.72
-	2,500.00	6,600.00	-	-	10,372.72

Fund Movement		Current Period	Prior Period
Opening Balance		171,481.61	105,783.53
Surplus		91,517.32	65,698.08
Closing Balance		262,998.93	171,481.61

Summary Cashflow Statement (G - RAP Funds only)		Current Period	Prior Period
Opening Cash/Bank Balance		3,695.56	1,111.14
Add Receipts			
Grants		80,000.00	13,739.00
Others			
Total Inflow		83,695.56	14,850.14
Less Outflows			
Emoluments		30,000.00	
Admin Overheads		12,347.15	11,154.58
Institutional Development		1,272.72	
Governance Organisational Dev		3,389.00	
Programme Development		7,092.81	
Total Outflow		54,101.68	11,154.58
Closing Balance		29,593.88	3,695.56

Note. The old contract has a different bank statement from the new.

Balance as at 31/12/2008 on the old account is 154.56 and

Balance as at 31/12/2008 on the new account is 29,292.58