

**THE ARK FOUNDATION
GHANA RESEARCH AND ADVOCACY PROGRAM - REPORT FOR THE FIRST**

	G-RAP CORE FUNDING BUDGET TEMPLATE	NO.	CLASS	RATE PER MONTH
HUMAN RESOURCE	Exchange rate used:			
	INCOME OR FUNDING			
	EXPENDITURE			
	All salaries quoted include SSF 17.5, and PAYE			
Sub Total HR				
GOVERNANCE/ ORGANISATIONAL DEVELOPMENT	Tasks			
	- Monthly review meeting			
	- 3 Board Meetings			
	- 4 LMT meeting			
	- Annual Internal Control Reviews			
	- Workshops, Serminars, Meetings			
	- Networking with other CSOs			
	- Annual audits			
	- contribution to external training for staff			
	- Others			
Sub Total Governance, Org Succ				
PROGRAM DEVELOPMENT	Items Purchased			
	- Consultancy			
	- Fund raising			
	- process facilitation for 12 OCB & Learning sessions			
	- design and printing of publications and (reports manuals) and I&E&C Materials			
	- Library			
	- Advertizing, publicity and media			
	- Research			
Sub Total Program Dev				
EQUIPMENT & SUPPLIES	Items Purchased			
	- Vehicle			
	-4 Computers			
	- 2 Printers			
	-			
	- Photocopier			
	- Purchase of equipments (desks, chairs, filing cabinets, safe, fridge, telephone, fax machine, conference table and seats)			
- Others				
Sub Total Equipment & Supplies				
OFFICE RUNNING COSTS	Office Running Costs			
	- Maintenance of office equipment			
	- General Maintenance			
	- Utilities			
	- Office supplies/ stationery			
	Vehicle running Costs			

	-Vehicle maintenance			
	- Fuel			
	- Others			
Sub Total Office Running Costs				
OTHER ADMIN COSTS				
	- Office rent (4 sites)			
	- Office Utilities and Expenses			
	- Communications ; telephone, internet			
	- Recruitment costs			
	- Bank Charges			
	- International & Local Travel			
Sub Total Other Costs				
PROGRAM ACTIVITIES				
Activities				
<u>Support to Survivors</u>				
	Legal Aid			
	Counselling & therapy programmes			
	Medical Aid & Referrals			
	Capital & susistence support			
	Research & Data gathering			
<u>Womens Law & Human Rights Institute</u>				
	Training and capacity Building			
	Publicity & communication			
	Resource persons			
	Documentation & library			
	Conferences			
	Research & Data gathering			
	infrastructure			
	Accreditation and Affiliation Processes			
<u>Policy Advocacy</u>				
	Lobbying & engagement activities & training			
	Monitoring state activities			
	Publicity & publications			
	Follow-up/ coordination			
<u>Community Awareness Programme</u>				
	Shools programmes on childrights & child abuse			
	Church anti-violence programme			
	Shools programmes on childrights & child abuse			
	Campiagn 101 & community engagement			
	IE&C Publications & Decermination			
	PRRP (Participation,Reflextion & Review Process)			
<u>Girls Scholarship & Mentoring Programme</u>				
	Scholarships			
	Mentoring Activities			
	Follow-ups			
<u>Monitoring & Evaluation & Leaning</u>				
	OCB & Learning Activities			
	Staff Reviews			
	Organisational Assessment Processes			

ST 6 MONTHS

G-RAP FUNDING	CORDAID	ACTIOAID	AGSP	AWDF	CORDIAD NAP	GFW	IGF
80,000.00	-	18,860.00	6,887.45	55,000.00	-	-	-
30,000.00	45,722.00	9,000.00		12,000.00			
30,000.00	45,722.00	9,000.00	-	12,000.00	-	-	-
876.91							
109.09							
849.00							
1,454.00							
100.00							
	795.00						
3,389.00	795.00	-	-	-	-	-	-
409.00							
545.00							
3,436.00							
1,388.81	1,220.00			1,700.00			
5,778.81	1,220.00	-	-	1,700.00	-	-	-
1,272.72							
1,272.72	-	-	-	-	-	-	-
1,073.03							
3,154.54	2,838.68			3,326.25			
1,374.46							
122.62							

1,314.00	5,050.90	19,512.00	-	-	-	-	-
54,101.68	75,192.81	28,512.00	-	17,026.25	-	-	-

Jul-Dec 08	Jan-Jun 09	Jul-Dec 09
80,000	60,000	60,000

SUFA	WOMAN KIND	UNFPA	UNIFEM	NESTLE GH	OTHER FUNDERS	Organisatio n Approved budget GHS
1,403.00	21,000.00	28,000.00	79,920.00	-	-	291,070.45
						-
						-
						96,722.00
						-
-	-	-	-	-	-	96,722.00
						876.91
						109.09
						849.00
						100.00
						-
						-
						795.00
-	-	-	-	-	-	2,730.00
						409.00
						-
						545.00
						3,436.00
						-
						4,308.81
						-
-	-	-	-	-	-	8,698.81
		2,500.00	6,600.00			9,100.00
						-
						-
						-
						1,272.72
-	-	2,500.00	6,600.00	-	-	10,372.72
						1,073.03
						9,319.47
						1,374.46
						122.62

						-
880.00	-	15,730.39	-	-	-	42,487.29
1,580.00	-	18,230.39	6,600.00	-	-	###

Fund Movement		Current Period	Prior Period
Opening Balance		171,481.61	105,783.53
Surplus		91,517.32	65,698.08
Closing Balance		262,998.93	171,481.61

Summary Cashflow Statement (G - RAP Funds only)		Current Period	Prior Period
Opening Cash/Bank Balance		3,695.56	1,111.14
Add Receipts			
Grants		80,000.00	13,739.00
Others			
Total Inflow		83,695.56	14,850.14
Less Outflows			
Emoluments		30,000.00	
Admin Overheads		12,347.15	11,154.58
Institutional Development		1,272.72	
Governance Organisational Dev		3,389.00	
Programme Development		7,092.81	
Total Outflow		54,101.68	11,154.58
Closing Balance		29,593.88	3,695.56

Note. The old contract has a different bank statement from the new.

Balance as at 31/12/2008 on the old account is 154.56 and

Balance as at 31/12/2008 on the new account is 29,292.58