

THE IEA/GHANA RESEARCH AND ADVOCACY PROGRAM (Core Funding January 2009 - June 2009)

	Budgeted Income	Receipt (Current Period)	Total Receipt	Variance	Variance in %
INCOME					
	USD (\$)	USD (\$)	USD (\$)	USD (\$)	
G-rap (Core Funding)	200,000.00	60,000.00	140,000.00	60,000.00	30%
Netherlands Institute of Multi Party Democracy	667,000.00	290,000.00	290,000.00	377,000.00	57%
Center for International Private Enterprise (CIPE)	150,000.00	46,091.74	46,091.74	103,908.26	69%
Food and Agriculture Organization of the United Nations (FAO)	65,000.00	20,000.00	20,000.00	45,000.00	69%
International Development Research Centre (IDRC)	414,542.98			414,542.98	100%
Deficit (IEA looking for support)	(116,978.38)			(116,978.38)	1.00
Total Projected Income	1,379,564.60	416,091.74	496,091.74	883,472.86	

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	G-RAP CORE/SPF FUNDING BUDGET TEMPLATE	NO.	CLASS	RATE	Approved budget USD	G-RAP FUNDING	NIMD	CIPE	FAO	IDRC	Deficit (IEA looking for support)	OSIWA	TOTAL	Variance	Variance in %
	Exchange rate used: \$ = GH¢1.46														
HUMAN RESOURCE	Responsibility														
	- Administrator	18	Management Staff	3,176.26	57,172.68	9,528.78					9,528.78		19,057.56	38,115	67%
	- Deputy Administrator	18	Management Staff	3,000.00	54,000.00								-	54,000	100%
	- Director of Research – Economist	18	Fellow	5,000.00	90,000.00	20,000.00							20,000.00	70,000	78%
	- Senior Research Fellow - Economic Centre (1)	18	Fellow	3,000.00	54,000.00								-	54,000	100%
	- Senior Research Fellow - Head of Governance (1)	18	Fellow	3,000.00	54,000.00								-	54,000	100%
	- Senior Research Fellow - Governance (1)	18	Fellow	3,000.00	54,000.00								-	54,000	100%
	- Director of Programmes	18	Fellow	947.37	17,052.63	3,698.63		198.00					3,896.63	13,156	77%
	- Distinguished Visiting Fellow (2)	36	Fellow	284.21	10,231.58	2,335.97							2,335.97	7,896	77%
	Finance & Admin. Consultant	18	Management Staff	526.32	9,473.76	2,162.94							2,162.94	7,311	77%
	- Programmes Coordinator	18	Management Staff	956.25	17,212.50	1,164.38							1,164.38	16,048	93%
	- Programmes Manager	18	Management Staff	2,500.00	45,000.00								-	45,000	100%
	- Research Assistants (3)	54	Senior Staff	700.71	37,838.34						3,493.81		3,493.81	34,345	91%
	- Programmes Officers (3)	54	Senior Staff	475.06	25,653.24						2,335.97		2,335.97	23,317	91%
	- Publications Officers	18	Senior Staff	475.06	8,551.08								-	8,551	100%
	- Finance Officers (2)	36	Senior Staff	438.44	15,783.84	4,315.73							4,315.73	11,468	73%
	- Office Manager	18	Senior Staff	360.00	6,480.00								-	6,480	100%
	- Systems Administrator	18	Senior Staff	200.00	3,600.00						785.96		785.96	2,814	78%
	- Others (6 Junior Staff)	108	Junior Staff	105.18	11,359.87						2,578.64		2,578.64	8,781	77%
Sub Total HR					571,409.52	43,206.43	-	198.00	-	-	18,723.16	-	62,127.60	509,281.93	89%
GOVERNANCE/ ORGANISATIONAL DEVELOPMENT	Tasks														
	- Monthly review meeting	12		2,552.00	30,624.00		13,611.34						13,611.34	17,013	56%
	- Biannual meeting of Board	2		797.50	1,595.00								-	1,595	100%
	- Subscription to Journals	12		424.74	5,096.84								-	5,097	100%
	- Annual audits	1		5,075.00	5,075.00								-	5,075	100%
	- Staff Training/Gender Awareness	4		2,248.68	8,994.73								-	8,995	100%
Sub Total Governance, Org Succ					51,385.57	-	13,611.34	-	-	-	-	-	13,611.34	37,774.23	74%
PROGRAM DEVELOPMENT															
	-Field Survey on the State of the Economy	1		39,301.56	39,301.56								-	39,302	100%
	-Field Survey on the State of Governance	1		37,801.56	37,801.56								-	37,802	100%
	- Organization of Policy In-House Fora/Roundtable Discussions - TV, Radio etc.	12		6,870.31	82,443.66								-	82,444	100%
	- Printing & Publication of Workshop Reports	12		3,418.26	41,019.07								-	41,019	100%
	- International Travel	12		1,061.84	12,742.10								-	12,742	100%

	- Advertisement of Programmes	4	1,495.31	5,981.25								-	5,981	100%	
	- Preparation of Reports (Formatting, Compilation, Editing, Typesetting, & Rapporteur)	10	4,524.00	45,240.00									-	45,240	100%
Sub Total Program Dev				264,529.21	-	-	-	-	-	-	-	-	264,529.21	100%	
EQUIPMENT & SUPPLIES															
Items Purchased															
	- Generator	1	30,000.00	30,000.00									-	30,000	100%
	- Cross Country Vehicle	1	50,000.00	50,000.00									-	50,000	100%
	- Saloon Car	1	15,000.00	15,000.00									-	15,000	100%
	- Computers	5	2,399.05	11,995.26		4,851.82				4,851.82			7,143	60%	
	- UPS	5	1,029.63	5,148.16		3,027.50				3,027.50			2,121		
	- Printers	2	3,931.19	7,862.37		1,418.01				1,418.01			6,444	82%	
	- Office furniture & equipment (desks, filing cabinets, telephones, fax machine, conference table and seats, etc.)	6	1,415.79	8,494.73									-	8,495	100%
Sub Total Equipment & Supplies				128,500.52	-	9,297.33	-	-	-	9,297.33	-	-	119,203.19	93%	
OFFICE RUNNING COSTS															
Office Running Costs															
	- Maintenance of office equipment/building	12	200.00	2,400.00	1,987.37							1,987.37	413	17%	
	- Utilities (Electricity, Telephone, Water, Internet, Hosting Fee, Security Guards, etc.)	18	2,816.14	50,690.52	8,910.12	12,154.96		3,529.84		24,594.92			26,096	51%	
	- Office Space (IMD)	12	1,740.00	20,880.00		10,440.00				10,440.00			10,440	50%	
	- T&T for Office	12	250.00	3,000.00	1,514.32				1,221.03	2,735.35			265	9%	
Vehicle running Costs															
	- Vehicle maintenance	12	376.97	4,523.68	1,241.09			1,258.01		2,499.10			2,025	45%	
	- Fuel	12	212.37	2,548.42				2,260.27		2,260.27			288	11%	
	- Insurance	4	530.92	2,123.68				1,210.71		1,210.71			913	43%	
Sub Total Office Running Costs				86,166.30	13,652.90	22,594.96	-	-	-	45,727.72	-	-	40,438.58	47%	
OTHER ADMIN COSTS															
	- Office supplies (Stationery/Provisions)	12	2,093.66	25,123.95	2,418.10					2,418.10			22,706	90%	
	- Communications	12	3,394.92	40,739.00	1,287.08					1,287.08			39,452	97%	
	- Reimbursables (Transportation, Health bills)	12	166.82	2,001.78	989.59					989.59			1,012	51%	
	- Bank Charges	12	20.00	240.00				216.98		216.98			23	10%	
Sub Total Other Costs				68,104.73	4,694.77	-	-	-	-	4,911.75	-	-	63,192.98	93%	
PROGRAM ACTIVITIES															
Activities															
Output I - Netherlands Institute of Multi Party Democracy Ghana															
	Accommodation for Residential Workshops	5	2,610.00	13,050.00									-	13,050	100%
	T&T and Vehicle Rental	11	2,886.82	31,755.00	5,892.93					5,892.93			25,862	81%	
	Honorarium & Fees to Resource Persons	11	4,178.64	45,965.00									-	45,965	100%
	Feeding for Residential Workshops	11	1,798.00	19,778.00									-	19,778	100%
	Other Direct Costs	12	1,186.58	14,239.00									-	14,239	100%
	Media Coordination	10	377.00	3,770.00									-	3,770	100%
	Direct Support for Political Parties	12	12,083.33	145,000.00		10,875.00				10,875.00			134,125	93%	
	Consultancies	12	12,761.81	153,141.75		90,273.38				90,273.38			62,868	41%	
OUTPUT II - Centre for International Private Enterprise (CIPE) - Building Economic Platform amount Political Leaders															
	Task 1: Annual Collaboration with CIPE Project (Conference on the Impact of The Global financial Crisis on Ghana and Other West African Countries)	1	150,000.00	150,000.00									-	150,000	100%
	Task 1: Collaboration with FAO (Articulating and Mainstreaming Appropriate Agricultural Trade Policies)	1	65,000.00	65,000.00									-	65,000	100%
Sub Total Activities				641,698.75	-	107,041.31	-	-	-	107,041.31	-	-	534,657.44	83%	
TOTAL PROJECTED REIMBURSABLE COSTS: (B)				1,811,794.60	61,554.10	152,544.93	198.00	-	-	18,723.16	-	-	242,717.04	1,569,077.56	87%

Fund Balance	Current Period	Prior Period(s)
Opening Balance	(41,204.19)	(15,562.89)
Surplus/(Deficit)	(1,553.48)	(25,641.30)
Closing Balance	(42,757.67)	(41,204.19)

Prepared by:

NameSamuel K. Darkwa...

Signature

Summary Cashflow Statement	Current Period	Prior Period(s)
Opening Cash and Bank Balance	(41,204.19)	(15,562.89)
Add Receipts:		
Total Income	60,000.00	80,000.00
Others - Bank Interest Received	0.62	1.43
	18,796.43	64,438.54
Less Payments:		
Human Resource	43,206.43	86,599.50
Governance/Org. Dev't	-	-
Programmes Dev't	-	-
Equipment & Supplies	-	1,717.25
Office Running Costs	13,652.90	12,043.66
Other Admin. Costs	4,694.77	5,210.91
Others - Bank Charges	-	71.41
	61,554.10	105,642.73
Closing Cash and Bank Balance	(42,757.67)	(41,204.19)

Date ...3rd August, 2009...

Reviewed by:

NameRev. Daniel Annan....

Signature

Date ...3rd August, 2009...

Bank Balance is made up as follows:

Balance per Bank Statement(Dollar Account)	1,635.00
Less borrowed funds:	
Dollar Utility	(10,887.03)
Old Govcen	(11,588.13)
WARPP	(1,671.49)
IMD Ghana	(18,611.03)
Balance per Cedi Account	
Closing balance as at 30th June, 2009	<u><u>(42,757.68)</u></u>

Notes

Notes

1. Funding has not been secured. Efforts are underway to attract other partners.
2. G-rap budget is for 18 months period; June 2008 to December 2009
3. Netherlands Institute of Multi Party Democracy (NIMD) and other projects are for twelve (12) months; January to December 2009
4. Communications includes: Pre/Post Conference arrangements, Distribution of letters & -----
5. Other Direct Cost includes: Hall Rental and Equipment Hire