

1. Name of RAO
 2. Contract Number
 3a. Contract Year
 3b. Contract Period

Ghana Integrity Initiative	
03/CORE/17/GII	
2008	
01/08/09	29/01/2010
01/08/08	31/01/2010

GHANA INTEGRITY INITIATIVE

	G-RAP CORE FUNDING FINANCIAL REPORTING TEMPLA	NO.	CLASS	Unit Cost	G-RAP FUNDING		TISDA	TI-S	EWP	USAID	ALAC	MISEREOR	PCA	Approved budget GHS	
					USD	USD								USD	USD
REVENUE	Exchange rate used:	1.29			200,000	30,000			32,000	29,302	36,221	0	10,000	266,221	
HUMAN RESOURCE	- Net wages										706			14,126	
	- Executive Secretary	7		2,018	10,595	2,825								11,165	
	- Programs Manager	7		1,595	10,288	319					558			10,080	
	- Finance and Admin Manager	7		1,440	9,288	288					504			6,468	
	- TISDA Co-ordinator	7		924	0	6,468					0			8,393	
	- ALAC Co-ordinator	7		1,199	0	0					8,393			5,684	
	- Snr Programs Officer	7		812	5,684	0					0			2,896	
	- ALAC Programs Officer	4		724	0	0					2,896			5,684	
	- Accounts Officer	7		812	0	5,684					0			4,270	
	- Programs Officer	7		610	4,087	183					0			3,353	
	- Project Support Assistant 1	7		479	3,353	0					0			3,353	
	- Project Support Assistant 2	7		479	3,353	0					0			2,681	
	- Security / Utility Officer	7		383	2,681	0					0			3,948	
	- Driver / Administrative Support	7		564	3,948	0					0			3,213	
	- Accounts Clerk	7		459	3,213	0					0			21,844	
	- Social Security & National Insurance Trust (SSNIT)	6		3,641	17,475	4,369					0			29,232	
	- Pay as you earn (PAYE)	7		4,176	23,326	5,846					60			4,200	
	- ALAC Lawyer 1	7		600	0	0					4,200			4,200	
	- ALAC Lawyer 2	7		600	0	0					4,200			47,494	
	- Contribution to Staff Cost	7		7,916	0	0		0	3,454	31,278	0	12,762	0	192,284	
Sub Total HR					29,431	97,290	25,982	0	3,454	31,278	21,518	12,762	0	192,284	
GOVERNANCE/ ORGANISATIONAL DEVELOPMENT														0	
	Tasks													0	
	- Monthly review meeting													0	
	- Quarterly meeting of Board	2			2,409									2,409	
	- Annual Internal Control Reviews													0	
	- Workshops, Seminars, Meetings					949				3,311	510			4,769	
	- Networking with other CSOs													0	
	- Annual audits				4,233									4,233	
	- Others													0	
Sub Total Governance, Org Succ						6,642	949	0	0	3,311	510	0	0	11,411	
PROGRAM DEVELOPMENT	Items Purchased													0	
	- Board & staff retreat													0	
	- Consultancy				5,691	4,962								10,653	
	- Fund raising													0	
	- Printing of ALAC Leaflet										1,580			1,580	
	- Printing of Assets Declaration Baseline Report										813			813	
	- Printing of GII Alert 2											3,916		3,916	
Sub Total Program Dev					5,691	4,962	0	0	813	1,580	3,916	0	0	16,962	
EQUIPMENT & SUPPLIES	Items Purchased													0	
	- Vehicles													0	
	- Computers				2,015	3,275					4,108			9,398	
	- Printers				2,641									2,641	
	- Office furniture & equipment				4,525	1,360					580			6,465	
Sub Total Equipment & Supplies					9,181	4,635	0	0	0	0	4,687	0	0	18,503	
OFFICE RUNNING COSTS	Office Running Costs													0	
	- Maintenance of office equipment				7660						624			8,284	
	- Security of Premises				4,759						67			4,826	
	- Vehicle maintenance				4,022									4,022	
	- Premises Repairs & Maintenance				4,654									4,654	
	- Fuel				6,374									6,374	
	- Premises and Vehicle Insurance				6,683									6,683	
Sub Total Office Running Costs					34,152	0	0	0	0	0	691	0	0	34,843	
OTHER ADMIN COSTS														0	
	- Recruitment Cost				3,036						1043			4,079	

PARTICULARS
Grants
Balance b/f
Total Inflow
Less Outflows
Sub Total HR
Sub Total Governance, Org Succ
Sub Total Program Dev
Sub Total Equipment & Supplies
Sub Total Office Running Costs
Sub Total Other Costs
Sub Total Activities
Total Outflow
Closing cash and bank balance

	Office Utilities and Expenses								374			5,962				
	- Telephone & Communications								1505			8,013				
	- stationery and Office consumables									132		5,794				
	- Postage & carriage							60	240			2,084				
	- International Travel							3,110				10,630				
	- Medicals			347								5,466				
	General Expenses											5,997				
	- Office Supplies & books											5,351				
	- Travel & Transport								139			7,673				
	10th Annversary celebration											4,398				
	End of year bonus											3,742				
	- Office cleaning and cleaning materials											2,289				
	- Bank charges								85	46		2,032				
	Sub Total Other Costs								6,317	286	132	73,510				
PROGRAM ACTIVITIES	Activities								0			0				
	Output 1 - Misereor								0			0				
	Promote Democracy and Good Governance in Ghana								0	8,182		8,182				
	Ethics Workshops for Religious Bodies							2,988	0	23,312		26,300				
	Output 2 - USAID								0			0				
	Sensitization Workshop on COI Guidelines increasing information Exchange among key Accountability Institutions							5,727	0			5,727				
	Strnghtening Assets Declaration Regime							8,149	0			8,149				
								1,229								
	Output 3 - ALAC								0			0				
									2,738			2,738				
	Output 4 - TISDA								0			0				
				2,281					0			2,281				
	Output 5 - Global Corruption Barometer Survey								0			0				
					11,886				0			11,886				
	Output 6 - Africa Education Watch Project								0			0				
								10,726				10,726				
	Sub Total Activities							0	2,281	11,886	10,726	18,093	2,738	31,494	0	77,219
TOTAL COSTS:								219,168	39,373	11,886	14,180	53,495	38,039	48,458	132	424,732

Funds Movement	Current Period		Prior Period
	USD	USD	
Opening Balance	19,168		0
Surplus/(Deficit)	-19,168		
Closing Balance	0		19,168

Summary Cashflow Statement (G-RAP Funds only)	Current Period		Prior Period
	USD	USD	
Opening cash and bank balance	19,168		41,785
Add Receipts			
Grants	200,000		100,000
Others			
Total Inflow	219,168		141,785
Less Outflows			
Sub Total HR	97,290		67,797
Sub Total Governance, Org Succ	6,642		1,068
Sub Total Program Dev	5,691		0
Sub Total Equipment & Supplies	9,181		3,853
Sub Total Office Running Costs	34,152		12,203
Sub Total Other Costs	66,211		37,696
Sub Total Activities			0
Total Outflow	219,168		122,617
Closing cash and bank balance	0		19,168

Prepared by:

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Reviewed by:

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Signature:

Date: 29/01/2010

BUDGETED	CURRENT PERIOD	PRIOR PERIOD	ACTUAL	VARIANCE
456,523	258,298	129,149	387,447	69,076
-	(29,210)	-	-	-
456,523	229,088	129,149	387,447	69,076
-	-	-	-	-
224,131	125,649	87,559	213,208	10,923
45,900	8,578	1,379	9,957	35,943
30,000	7,350	-	7,350	22,650
31,738	11,857	4,976	16,833	14,905
-	-	-	-	-
56,200	44,107	15,760	59,867	(3,667)
68,554	85,511	48,684	134,195	(65,641)
-	-	-	-	-
456,523	283,053	158,359	441,411	15,112
-	(53,964)	(29,210)	(53,964)	53,964

