

ANNEX 3

1. Name of RAO
 2. Contract Number
 3a. Contract Year
 3b. Contract Period

MFWA	
03/Core/32/MFWA	
	2,009
18 Months	

GHANA RESEARCH AND ADVOCACY PROGRAM

	G-RAP CORE FUNDING F	NO.	CLASS	RATE	G-RAP FUNDING	OTHER FUNDERS - IBIS	OTHER FUNDERS -OSF	OTHER FUNDERS -OSIWA	OTHER FUNDERS - TRUST AFRICA	OTHER FUNDERS - DANIDA	OTHER FUNDERS - FREE VOICE	Approved budget GHS
	INCOME				50,000	50,000	100,000	87,772	0	212,500		500,272
HUMAN RES	Responsibility											0
	Executive Director				13,590		14,067					27,657
	Programme Administer				10,100		8,778	720				19,598
	Programme Coodinator- Legal Defence				5,465		8,628					14,093
	Programme Coodinator- Publication and research				6,835		5,940	1,800		5,052		19,627
	Programme Coodinator- Communication				6,000		8,778					14,778
	Programme Assistance -Research				3,330		2,985					6,315
	Secretary to director				3,195		2,853					6,048
	Finance Officer				3,195		5,208					8,403
	Programme Assistance -Communication				2,125		1,869					3,994
	Front Desk officer				2,050		1,800					3,850
	Administrative Assistant security (2)				1,530		1,800					3,330
					1,360		1,755					3,115
Sub Total HR					58,775	0	64,461	2,520	0	0	5,052	130,808
GOVERNANCE/ ORGANISATIONAL DEVELOPMENT												0
	Tasks											0
	- Monthly review meeting									28,000		28,000
	- Quarterly meeting of Board						8,800			3,200		12,000
	- Annual Internal Control Reviews											0
	- Workshops, Serminars, Meetings											0
	- Networking with other CSOs											0
	- Annual audits											0
	- Others											0
Sub Total Governance, Org Succ					0	0	8,800			31,200		40,000
PROGRAM DEVELOPMENT												0
	Items Purchased											0
	- Consultancy											0
	- Fund raising											0
Sub Total Program Dev					0	0	0			0		0
EQUIPMENT SUPPLIES												0
	Items Purchased											0
	- Vehicles											0
	- Computers				4,750							4,750
	- Printers											0
	- Scanner											0
	- Photocopier											0
	- Office furniture & equipment (desks, chairs, filing cabinets, fridges, telephone, fax machine, conference table and seats)									1,748		1,748
	- Others											0
Sub Total Equipment & Supplies					4,750	0	0			1,748		6,498

	Free Expression Campaign										0
	Free Expression Campaign						9,130				9,130
	NAFEO Programmes										0
											0
											0
	Sub Total Activities			0	39,034	0	77,820	0	64,748	4,900	186,502
	TOTAL COSTS:			63,667	40,014	73,261	80,340	0	64,748	42,900	364,930

53,508
57,390
174,565

Funds Movement	Current Period	Prior Period
Opening Balance	14,102	0
Surplus/(Deficit)	-13,665	14,102
Closing Balance	437	14,102

Summary Cashflow Statement (C	Current Period	Prior Period
Opening cash and bank balance	14,102	17,610
Add Receipts		
Grants	50,000	50,000
Others		
Total Inflow	64,102	67,610
Less Outflows		
Emoluments	58,773	34,242
Admin Overheads	4,892	19,266
Institutional Development		
Program Development		
Total Outflow	63,665	53,508
Closing cash and bank balance	437	14,102

Prepared by:

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