

BasicNeeds Ghana Half-Year Financial Report: January - June 2010

	NUMBER / UNIT	APPLICANT'S 2010 BUDGET							EXPENDITURE: JAN-JUNE 2010					BALANCE: JULY - DECEMBER 2010						
		DONOR 1	EU (Brussels)	DFID UK	Comic Relief	GRANTEE CONTRIBUTION	G-RAP CORE	TOTAL	EU (Brussels)	DFID UK	Comic Relief	GRANTEE CONTRIBUTION	G-RAP CORE	TOTAL	EU (Brussels)	DFID UK	Comic Relief	GRANTEE CONTRIBUTION	G-RAP CORE	TOTAL
		US\$	EUR	GBP	GBP	GH			EUR	GBP	GBP	GH	US\$	US\$	EUR	GBP	GBP	GH		
GRANT CURRENCY		1.00	0.68	0.63	0.63	1.43		0.68	0.63	0.63	1.43			0.68	0.63	0.63	1.43			
EXCHANGE RATE																				
AMOUNT FROM DONOR(S)			137,076	46,133	180,713			78,558	109,785	35,426				137,076	46,133	180,713				
AMOUNT FROM DONOR IN US\$			201,582	73,227	286,847			115,527	174,262	56,232		50,000	396,020	201,582	73,227	286,847				
HUMAN RESOURCES																				
Country Programme Manager	12		9,812	1,873	17,323			5,147	5,945	4,224		883	16,200	4,664	(4,072)	13,099			10,188	23,879
Community Projects Coordinator - North	12		6,176	3,027	4,887		452	14,543	2,458	2,007	1,505	283	6,254	3,718	1,019	3,382			169	8,289
Community Projects Coordinator - Accra	12		5,735		8,806			14,542	1,333	4,193			5,526	4,402		4,613				9,016
Policy Research Coordinator	12		5,735	2,016	4,887		1,905	14,543	1,171	2,546	2,275		5,993	4,564	(531)	2,612			1,905	8,551
National Admin. & Finance Coordinator	12		8,656	1,635	4,268			14,559	2,207	1,809	1,474		5,490	6,449	(174)	2,794				9,069
Project Research Officer	12				14,543			14,543			1,953		1,953			12,589				12,589
Communications Officer	12		3,971		4,887		2,555	11,413	1,700		1,258	584	3,542	2,271		3,629			1,971	7,871
Programme Finance Assistant - Accra Urban	12		5,426		4,887		1,099	11,413			2,391	198	2,587	5,426		2,496			903	8,826
Programme Finance Assistant - N. Ghana	12				4,887		6,526	11,413	1,403			251	1,654	(1,403)		4,887				6,275
Database Management Officer	12				4,887		6,526	11,413								4,887				6,526
Driver Clerk - Northern Ghana Programme	12			259	4,887		2,062	7,208		724			1,382		(465)	4,228			2,062	5,825
Driver Clerk - Accra Urban Programme	12				4,889		2,319	7,208			545		545			4,343			2,319	6,662
Support Staff [House-keepers (2) and Security Guards (10 - 5 in Northern Ghana and 4 in Accra programme offices)]	12		12,901	176	19,593			2,826	35,497		12,137	1,085	8,563	21,785	765	(909)	11,030		2,826	13,711
Driver																				
Sub Total - Human Resources			58,413	8,986	103,631		37,341	208,374	27,557	14,118	29,040		2,197	72,911	30,857	(5,132)	74,591		35,144	135,460
GOVERNANCE & OD																				
Annual board meetings (half-yearly)	5						2,045	3,200	5,245										2,045	3,200
Statutory Annual Audit																				
Quarterly internal audit reviews	4						500	1,878	2,378										500	1,878
Annual Budget Review	5						972	2,000	2,972										972	2,000
Accounting system review																				
Review of Accounting Manual																				
Human Resources Manual	7						3,000	3,000												3,000
DEVELOPMENT OF GENDER POLICY FOR BasicNeeds GHANA																				
Consultant's fees	1						3,000													3,000
Research work (Literature Reviews and	1						900													900
Printing cost	1						7,500													7,500
Travel and Accommodation	1						1,500													1,500
5 years Strategic Plan																				
Sub Total - Governance, Organizational Dev.							3,517	22,978	13,595										3,517	22,978
PROGRAMME DEVELOPMENT																				
PROGRAM XXX: CENTRAL-WESTERN REGION MENTAL HEALTH AND DEVELOPMENT PROJECT																				
Consultant's fees	2						16,800	16,800												16,800
Research work	1						1,200	1,200												1,200
Printing cost																				
Travel and Accommodation	2						6,000	6,000												6,000
PROGRAM XXX:																				
Consultant's fees																				
Research work																				
Printing cost																				
Travel and Accommodation																				
Sub Total - Programme Development							24,000	24,000												24,000
EQUIPMENT																				
Vehicles																				
Computers	2						2,611	2,611				1,776	1,776							835
Printers	1						559	559												559
Camera (Digital Video camera)	1						2,098	2,098				1,159	1,159							939
Projector																				
Furniture	1						445	445												445
Facsimile machine	1						627	627												627
Sub Total Equipment							6,340	6,340				2,934	2,934							3,406
ADMINISTRATIVE OVERHEADS																				
Office Running Expenses (two offices - T. male & Accra)																				
Maintenance- office equipment (phones)	12		441				734	1,175						441						734
Maintenance- of office building	12		1,081		8,297			9,378						1,081		8,297				9,378
Office rent	12																			
Utilities - electricity, water, cleaning	12		4,785	1,919			6,704	1,374	824				2,197	3,412	1,095					4,507
Communication.(including IS/PTT cost)	12		9,293	5,349			14,642	850	2,250				3,101	8,442	3,099					11,541
Stationery	12		1,765	232			2,619	4,615	13	2,745			2,758	1,752	(2,513)				2,619	1,857
Postage	12		132				501	633	87				87	46						501
Vehicle Running Expenses	12		15,494	408			15,902	1,796	355				2,151	13,698	53					13,751
Vehicle maintenance	12			241			241		829				829		(588)					(588)
Fuel and oil	12																			
Insurance	12																			
General Expenses	12																			
Travel and Transportation	12		1,787	579			4,829	7,195	5,924	277		7	6,208	(4,137)	303					4,822
Bank Charges	12																			
Registration and licenses	12																			
Recruitment cost	2			613			613								613					613
Audit Costs	1		2,206	298	397		2,901							2,206	298	397				2,901
Newspaper subscription	12		265				658	923	187				187	78						658
Sub Total Administrative Overheads			37,249	9,640	8,694		9,341	64,923	10,231	7,280		7	17,518	27,018	2,359	8,694			9,334	47,405
PROGRAMME ACTIVITIES																				
PROJECT I: EU (Brussels) - Ensuring Secure Livelihoods for Poor People with Mental Illness and Epilepsy and their Carers in Ghana																				
OUTPUT 1 - 2000 stabilised poor mentally ill people and 1000 carers in four operational regions of BasicNeeds Ghana acquire skills for self-reliance through placement with master artisans and crafts-people			44,471				44,471	36,412					36,412	8,059						8,059
OUTPUT 2 - 1000 stabilised people with mental illness and people suffering epilepsy and 1000 primary carers able to benefit financial credit to engage in income generating activities			16,726				16,726	1,113					1,113	15,61						