

GENDER STUDIES & HUMAN RIGHTS DOCUMENTATION CENTRE
MONTHLY CASHFLOW OF G - RAP FUNDS FOR 2010

		NUMBER / UNIT	CLASS	RATE PER MONTH	APPLICANT'S 2010 BUDGET						
					G-RAP Budget	G-RAP Feb-Jun Actuals	Womankind /DFID	Womankind	Prolink /GAC	Others	Total
	GRANT CURRENCY			US\$	US\$		GBP	GBP	GH¢	US\$	US\$
	FUNDS RECEIVED						64,104	16,472	29,825		
	EXCHANGE RATE						0.66	0.66	1.41		
	USD EQUIVALENT						97,127	24,958	21,130		
	Expenditure										
HUMAN RESOURCES	Executive Director	12	S/M	2,699	10,000	5,000	5,192			6,422	16,614
	Programme Manager	12	M	1,714	7,000	3,500	3,176			3,598	10,274
	3 Project Officers	12	OF	2,972	1,924		11,000		1,417	421	12838
	2 Accountants	12	OF	2,327	9,000	4,500	2,108		354	1,030	7,992
	Documentation/Admin	12	OF	805	3,500	1,750	900			2,111	4,761
	Driver	12	S/S	397	3,000	843	675				1,518
	Office Assistant	12	S/S	295	2,500	1,187					1,187
Sub Total - Human Resources					36,924	16,780	23,051		1,771	13,582	55,184
GOVERNANCE & OD	Retreat				3,000	102					102
	Board Meeting Expense				400						
	Staff Meetings				500	310					310
	Annual Audits				1,000						
	Staff Trg. & Development				2,500						
	Part. In Reg./ Nat Events /Networking				800	225					225
	Part. In International Events				4,000	4,478					4,478
	Printing of Annual Report				500						
	Resource Centre				100						
Newsletter				500							
Documenting Lessons				1,000							

	Website Maintenance				100						
	Printing of Strategic Plan				500						
	15yrs Celebration to build Brand and Image				5,000						
Sub Total - Governance, Organizational Dev.					19,900	5,115					5,115
PROG. DEVELOP.					G-RAP Budget	G-RAP Feb-Jun Actuals	Womankind /DFID	Womankind	Prolink /GAC	Others	Total
	Programme Dev. /Fundraising				4,000	1,577					1,577
Sub Total - Programme Development					4,000	1,577	-	-	-	-	1,577
	Workstation Table & Swivel Chairs										
	Airconditioner										
	Conference Table & Chairs				5,000	2,675					2,675
	Computer & UPS				2,000	2,500	1,349				3,849
	LCD Projector & Screen				2,500	1,493					1,493
Sub Total Equipment					9,500	6,668	1,349	-	-	-	8,017
ACTIVE OVERHEADS	Office Running Expenses										
	Maintenance- office equipment				1,000	588				211	799
	Maintenance- of office building				1,000	643					643
	Maintenance- Fixtures & Fittings				120	66					66
	Office rent				8,000						
	Utilities – electricity, water				1,000	1,129				194	1,323
	Communication				1,000	795				237	1,032
	Postage				100	44					44
	Cleaning and Sanitation				400	487				18	505
	Vehicle Running Expenses										
	Vehicle maintenance				2,000	1,213				214	1,427

ADMINISTR	Fuel and oil				1,000	1,456				71	1,527
	Insurance				1,000	1,418					1,418
	General Expenses										
	Travel and Transportation				800	552				18	570
	Bank Charges				300	182	64	32	69	113	460
	Subscriptions/Dues				100	14				142	156
	Recruitment cost				150	173				78	251
	Periodicals				400	208				31	239
	Office Supplies				400	213					213
Office Security				1,200	1,559					1,559	
Sub Total Administrative Overheads					19,970	10,740	64	32	69	1,327	12,232
PROGRAMME ACTIVITIES	OUTPUT I Gender VAW & HIV- DFID				G-RAP Budget	G-RAP Feb-Jun Actuals	Womankind /DFID	Womankind	Prolink /GAC	Others	Total
	Community Work						29,401			-	29,401
	Advocacy and Lobbying						41,312			-	41,312
	Public Awareness Raising						12,011				12,011
	Capacity building of local partners						3,784			-	3,784
	Project Management						40,833			-	40,833
	OUTPUT II - HIV/AIDS Project - GAC										
	Edutainment (Hot spot activities Education, VCT, Distribution of condomsetc)								640	-	640
	Behaviour change communication activities (outreaches/Mobile CT)								7,589	-	7,589
	Educational Sessions in schools								203	-	203
	Media Advocacy and stigma reduction								184	-	184
PEP Services for Survivors of Sexual Violence								1,030	-	1,030	

	Monitoring & Evaluation								7,429	-	7,429
	Project Management								7,970	-	7,970
	OUTPUT III Book Project										
	The Architecture of Violence Against Women in Ghana									1,798	1,798
	Subtotal										
	OUTPUT IV Radio Prog. / IEC Materials (AWDF)										
	IEC Materials									3,188	3,188
	Subtotal										
	OUTPUT V - Nkyinkyim Anti Violence										
	HIV/AIDS Research Report										
	Trainings (Reflect, VAW, HIV, M & E)									7,460	7,460
	Community Work									3,673	3,673
	Work on Bye - Laws									706	706
	M & E									2,388	2,388
	Project Management									1,724	1,724
	OUTPUT VI - Anti VAW, WHF										
					G-RAP Budget	G-RAP Feb-Jun Actuals	Womandkind /DFID	Womandkind	Prolink /GAC	Others	Total
	M & E							457			457
	Community Work							2,850			2,850
	Networking							142			142
	Project Mgt							4,021			4,021
	Sub Total -Programme Activities				0	0	127,341	7,470	25,045	20,937	180,793
	TOTAL COSTS:				90,294	40,880	151,805	7,502	26,885	35,846	262,918

Funds Movement		Current Period	Prior Period
Opening Balance		15,394	12,809
Surplus/(Deficit)		-2,880	2,585
Closing Balance		12,514	15,394

Summary Cashflow Statement (G-RAP Funds only)		Current Period	Prior Period
		US\$	US\$
Opening cash and bank balance		15,394	12,809
Add Receipts			
Grants		38,000	50,000
Total Inflow		53,394	62,809
Less Outflows			
Human Resources		16,780	25,000
Admin Overheads		10,740	14,658
Governance & OD		5,115	6,925
Program Development		1,577	832
Capital Equipments		6,668	
Total Outflow		40,880	47,415
Closing cash and bank balance		12,514	15,394

Prepared by:

Name: Annabelle Akuki Azu

Signature: Annabelle Akuki Azu

Date: 30th June, 2010

Reviewed by:

Name: Dorcas Coker - Appiah

Signature: Dorcas Coker - Appiah

Date: 30th June, 2010