

GHANA RESEARCH AND ADVOCACY PROGRAM
SUMMARY INCOME AND EXPENDITURE STATEMENT

		NO.	CLASS	RATE	G-RAP FUNDING	FINNISH GOV'T	EDWARDS	WANEP	TOTAL	Approved Budget	US\$
				US\$	US\$	US\$	US\$	US\$	US\$	US\$	US\$
HUMAN RESOURCE	Responsibility										
	Executive Director	1	Monthly	4,059	2,723	13,657	2,375	5,600	24,354	24,255	(99)
	Programs Director	1	Monthly	3,300		17,754	2,046	-	19,800	19,800	-
	Finance Administrator	1	Monthly	3,000		11,400		6,600	18,000	18,000	-
	Administrative Manager	1	Monthly	2,460		11,029	731	3,000	14,760	14,700	(60)
	Warning and Response Coordinator	1	Monthly	2,750		5,400	11,100		16,500	11,100	
	Lead Researcher	1	Monthly	2,723	13,613			-	13,613	16,335	2,723
	Reg. Coordinator - Network Dev't	1	Monthly	1,980		-		-	-	11,880	11,880
	Reg. Coordinator - Programs	1	Monthly	1,980		6,120		5,760	11,880	11,880	-
	Program Officer	1	Monthly	1,593				9,594	9,594	9,555	(39)
	ICT Officer	1	Monthly	1,722		8,332		2,000	10,332	10,290	(42)
	Peace & Conflict Analyst	1	Monthly	990		5,940		-	5,940	5,940	-
	Zonal Coordinators	4	Monthly	5,484			7,142	968	8,110	24,720	16,610
	Executive Bilingual Secretary	1	Monthly	880		4,280		1,000	5,280	5,280	-
	Front Desk Clerk	1	Monthly	615		2,890		800	3,690	3,675	(15)
Expeditors	2	Monthly	738		3,799		629	4,428	2,220	(2,208)	
Security	2	Monthly	400		1,600		800	2,400	-	(2,400)	
Driver	1	Monthly	492		2,352		600	2,952	2,940	(12)	
Sub Total HR					16,335	94,553	23,394	37,351	171,633	192,570	26,338
GOVERNANCE/ ORGANISATIONAL DEVELOPMENT	Tasks										
	- Board Meeting								-	10,000	10,000
	- Statutory Annual Audit				-				-	10,000	10,000
	- Annual Report				5,000	-	-	-	5,000	5,000	-
Sub Total Governance, Org Succ					5,000	-	-	-	5,000	25,000	20,000
EQUIPMENT & SUPPLIES	Items Purchased										
	- Computers					1,200			1,200	13,900	12,700
	- Printers								-	8,300	8,300
	- Airconditioner								-	4,000	4,000
	- Scanner								-	600	600
	- Office Furniture								-	6,000	6,000
	- Communication Equipment								-	1,600	1,600
Sub Total Equipment & Supplies					-	1,200	-	-	1,200	34,400	33,200

ADMINISTRATIVE OVERHEADS	Office Running Expenses											
	- Office rent	15				60,000			60,000	79,950	19,950	
	- Utilities - Electricity, Water	1				1,682			1,682	1,040	(642)	
	- Communications	1				5,812			5,812	4,850	(962)	
	- Stationery					149			149	850	701	
	- Postages								-	332	332	
									-		-	
	Vehicle Running Costs											
	-Vehicle maintenance					1,375			1,375	5,000	3,625	
	- Fuel					2,093			2,093	5,000	2,907	
	- Insurance					662			662	400	(262)	
									-		-	
	General Expense											
	- Travel and Transportation					1,409			1,409	5,000	3,591	
	- Staff Development								-	8,000	8,000	
- Institutional Support - National Networks	14						93,445	93,445	153,900	60,455		
- Institutional Support - Zonal Offices	4							-	3,600	3,600		
- Bank Charges	1			11	494	1,195		1,701	350	(1,351)		
- Overhead Cost					3,203			3,203	9,000	5,797		
Sub Total Other Costs					11	76,880	94,640	-	171,531	277,272	105,741	
PROGRAM ACTIVITIES	Activities											
	<i>I. Advocacy & Networking</i>					1,467			1,467	93,395	91,929	
	<i>II. Capacity Building</i>					56,509			56,509	139,170	82,661	
	<i>III. Special Interventions</i>								-	34,920	34,920	
	<i>IV. Research & Publication</i>								-	16,330	16,330	
	<i>V. Capacity Building Workshop</i>								-	25,225	25,225	
	<i>VI. Coordination of Wanep Networks</i>					14,000			14,000	21,903	7,903	
	<i>VII. EWARDS Trainings & Workshops</i>							1,249	1,249	33,000	31,751	
Sub Total Activities					-	71,976	1,249	-	73,225	363,943	290,718	
TOTAL COSTS:					21,346	244,608	119,283	37,351	422,588	893,185	475,997	

INCOME					G-RAP FUNDING	FINNISH GOV'T	EWARDS	WANEP	TOTAL	Approved budget US\$	US\$
					US\$	US\$	US\$	US\$	US\$	US\$	US\$
	Research & Institutional Strengthening (G-RAP Core)				38,000				38,000	37,500	500
	EWARDS						100,000		100,000	100,000	-
TOTAL INCOME				-	38,000	-	100,000	-	138,000	137,500	500
SURPLUS / (DEFICIT)					16,654	(244,608)	(19,283)	(37,351)	(284,588)	(755,685)	(475,497)

Funds Movement	Period	Period
Opening Balance	3,579	26,723
Surplus/(Deficit)	16,654	(23,143)
Closing Balance	20,233	3,579

Summary Cashflow Statement (G-RAP Funds only)	Period	Period
Opening cash and bank balance	36,275	26,723
Add Receipts		
Grants	38,000	25,000
Others		
Total Inflow	74,275	51,723
Less Outflows		
Emoluments	17,180	15,436
Admin Overheads	287	11
Institutional Development	14,288	-
Program Development	-	-
Total Outflow	31,756	15,447
Closing cash and bank balance	42,520	36,275

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