



**ANNEX 5: NARRATIVE PROGRESS REPORT****Six-Month and Annual Reporting**

version 50622

<b>General information</b>	
Name of the Organisation: Ghana Center for Democratic Development Report Prepared by: Peter Owusu-Donkor Signature:  Report Approved by: Prof. Gyimah-Boadi Signature: 	Contract Ref. No.:01/CORE/10/CDD Report Period: July – December 2005 Report Date: 2006-02-02 Contact Tel. No.: 784293

**1. What changes did you see in pro-poor government policies (in design, implementation or review)? How did such change come about and what is your interpretation of the changes?**

The disabled and rural women have been somewhat involved in the GPRS. The changes have been partially due to the advocacy and other awareness programs organized by the NGOs.

**We authorize G-RAP to post this information on its website**  Yes

**2. Collaboration and networking**

**2.1 Indicate changes or progress in your working relations with the Parliament, Government Services, MDBS Partners, Donors, NDPC, District level Authorities or Services etc.**

The Center held a number of capacity building workshops with MPs and Parliamentary support staff. Relationships between these groups and other Parliamentary Committees have improved and there has been expression of interest from them to support future programs to be held with their involvement.

CDD held joint programs with the Canadian Parliamentary Center on the 2006 budget review for MPs. CDD has also been invited by many Government Organizations to participate in most discussions of great importance and the Center likewise has contributed effectively to these discussions

**2.2 How has collaboration been strengthened (i.e. joint campaigns, collaboration, networking) with other RAOs / CSOs / CBOs?**

Collaborations have been strengthened through an informal formation of a network of NGOs that engage in similar activities. In the past the Center has collaborated with CPC on parliamentary support programs. G-RAP has officially made networking of RAOs possible and RAOs have tried to get each other involved in their programs when necessary.

**2.3 How has the credibility and legitimacy of RAOs changed in the eyes of GOG and the Ghana public? How did such change come about and what is your interpretation of the changes?**

From the GOG point of view most RAOs are considered intrusive or conducive depending on the program RAOs pursue. The AGs office, for instance, does not respond well when issues related to institutional reforms, SFO, Anti-Corruption Legislation are raised by some NGOs. Ministry of Youth, Manpower and Employment has a favorable opinion on the Center programs on the promotion of the passage of the disability bill and has supported CDD through provision of resource persons for programs. GOG generally find the credibility of some RAOs questionable.

The public generally has a credible opinion on RAOs because they consider the RAOs as watchdogs through which the reality of good governance and democracy can be realized

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<b>3.1 Output ranking on research and advocacy products and/or services delivered;</b> Please <b>rank the outputs</b> in order of relative success, according to your own appreciation and evaluative judgment				
#	Outputs presented in submitted Workplan	Target groups that received or used the output delivered	Documents describing output delivery	Attached Copy yes/no
1	Anti-Corruption Promotion – SFO Review – Empowering the SFO through a review of the SFO act.	Law Professionals, academics and government officials.	Concept Paper/Report of the program compiled by a rapporteur	No but will be forwarded later
2	Fostering Pro-Human Rights Culture – Non-Custodial Sentencing in Ghana’s criminal justice system	Law Professionals, Security Agencies (Police, Prisons)	Concept Paper and rapporteur’s report	Will be forwarded later
3	Deepening Decentralization – Vetting vs appointing of M/DCEs	MPs, M/DCEs, Assemblymen and women, Representatives of NALAG.		
4	Round table discussion on Law Reforms	Lawyers, Traditional Leaders, academics, government officials,		
5	Networking and Collaborations -	Government Institutions/Ministries, NGOs		
<b>3.2 Please explain the basis of the ranking; what criteria were you using for the ranking?</b> Attendance, Media coverage and Public Reaction				
The ranking are based on attendance by the targeted groups, media coverage and public reactions				
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<b>4. Organisation: evidence of <u>significant</u> progress / change / results in the following areas</b> please refer to the self-assessment formats for more detail	
<b>4.1 Strategy, planning, decision making, knowledge management</b>	
Strategy not definitive. Planning is comprehensive but there may be individual activities where planning is done on ad hoc basis. Decision making basically rest with the Executive Committee. Knowledge management has not officially been formalized – more on person to person level.	
<b>4.2 Funding base development and financial management</b>	
Funding base is typically through solicitation with proposals. No other means have been developed to raise funds. Administrative and Financial management are effective and other accounting procedures are strictly adhered to.	
<b>4.3 Recruitment, development and retention of staff; HR planning; incentives</b>	
Recruitment of staff is slow but competitive. The retention rate is very high. Staff development is through external short programs organized by other organizations. In addition, staff, especially new recruits, is trained sufficiently to undertake their specific responsibilities. CDD incentives can be very attractive or less attractive depending on where the comparison is made.	
<b>4.3 Organisational structure, board, management team</b>	
The Board of Governors play an overall supervisory role and are at the top of the organizational structure. Next to the Board is the Executive Committee made up of three officials who are also the final decision makers in any major activity. Daily activities of CDD are supervised by the Executive Director and his associate and also the treasurer. Three sectional heads also assist in the administration of the center.	
<b>4.4 Marketing, public relations, communication</b>	
The Center does not embark on any specific marketing strategy. Generally information on CDD is shared with other organizations through publications particularly the annual reports. Officially there is no PR person. Most of the PRs are done by the Exec. Director, a board member or the HOP. Generally, relationship with the public especially the media have been very good.	
<b>We authorise G-RAP to post this information on its website</b>	
<input type="checkbox"/> Yes	

<b>5. Grant and report related issues</b>	
<b>5.1 Details of any notable challenges or unexpected developments encountered during the reporting period. Indicate the reason for such change and what impact this could have on the execution of your original Annual Workplan as attached to the Grant contract.</b>	
Scheduling of programs and activities became a problem at some point especially getting to the end of the year when all other organizations and ministries were trying to close out their yearly programs. Resource persons for programs and securing locations for some events became a major problem. This led to some of the programs being postponed to the next year.	
<b>5.2 Please indicate any issues you wish to raise relating to the Grant or to G-RAP management, monitoring or financial procedures.</b>	
PMT should be given the flexibility of coming up with programs which they deem necessary that are overlooked/not being tackled by any RAO. Such programs could be assigned to some RAOs to implement. RAOs with core funding should be given the opportunity to have a more elaborate work plan.	
<b>We authorise G-RAP to post this information on its website</b>	
<input type="checkbox"/> Yes	

<b>5.3 Please indicate any aspects of this report which are confidential and should not be communicated beyond G-RAP without prior consent.</b>	
[Authorization received by PMT on 4/12/07 to share all contents]	