

## ANNEX 5

### Narrative Progress Report

**Report period:** January – June 2007

**Contract Ref. No.** 01/CORE/12/CEPA

**Organisation:** Centre for Policy Analysis

**Contact Tel. No.** 021 778035/779365

**Report Date:** 31 July 2007

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**Signature & date**

**Report Approved by:** Dr. Joseph L.S. Abbey  
**Signature & date**

30 August 2007

30 August 2007

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*Please do not write in green coloured sections; refer to notes at last page for explanations*

### 1. National pro-poor policies

**What do you think were the most important changes in pro-poor government policies in the last six months? What were the main causes? What contribution did your organisation make to any of these changes?**

There have been no important changes in pro-poor government policies in the last six months. However, given the perception of rising unemployment (perhaps intensified on account of the energy crisis) a National Youth Employment Programme (NYEP) has been initiated. It is early days yet to assess the effectiveness or impact but there are reports of teething problems.

There have been events that have provided opportunity for government to reaffirm its commitment to poverty reduction and the attainment of the MDGs such as:

- the publication of the results of the latest Ghana Living Standards Survey (GLSS V);
- the International Africa-wide Conference on Financing for Development in Accra in May; and
- the Consultative Group (CG) meeting in June.

CEPA participated actively in discussion, preparation of documents as well as played a role of discussant in all these events. Specifically, CEPA was commissioned to be facilitator/technical team/secretariat/rapporteur for the Africa Conference with the topical theme: **Infrastructure for Growth – The Energy Challenge**.

CEPA also worked with the World Bank Team in the preparation of the papers for the CG meeting. In addition, was a discussant in two sessions at the meeting.

All these events are consistent with CEPA's own search for an Accelerated Growth for Shared Prosperity Strategy – key components of which are the Gender and Districts projects. This Project has received considerable support from DfID and GTZ in the Guinea-Savannah Belt which encompasses the three northern Regions – the poorest of the ten in Ghana.

### 2. Public image

**How has the credibility and legitimacy of RAOs changed in the eyes of GoG and the Ghana public? What is your interpretation? Is there a reference to this evidence of change?**

Both the credibility and legitimacy of RAOs appears to be rising in the eyes of the Government of Ghana and the Ghanaian public. The deepening democratic culture means that RAOs are able to speak to issues that are critical to the development of the country without fear. This means that they have been able to effectively contribute to public debates and can therefore be seen as participating in the policymaking process.

In terms of evidence of change, CEPA has been approached directly by several Ministries – among them Ministry of Finance and Economic Planning, Ministry of Food and Agriculture, Ministry of Local Government and Rural Development, Ministry of Women and Children’s Affairs and Ministry of Trade, Industry, PSD & PSI – to serve as consultants on important aspects of their work. Above all the presidency has called on CEPA on occasions to provide briefing papers for the President such as on the visit of the Africa Panel led by Kofi Annan former Secretary-General of the United Nations.

### 3. Collaboration, coalitions and networking

Using the format below, list the most important organisations you collaborated with over the period, under each of the sectors listed below. For each organisation, give an indication of the issues or themes you worked on, its status and the outcomes.

	Organisation or coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
<b>Government</b> - executive - judiciary - legislature	Min. of Finance and Economic Planning	High Level Conference on Financing for Development. Ended.	Facilitator/technical team/secretariat for International Conference
	Min of Trade PSD and PSD	Identification of ‘Special’ and ‘Sensitive’ Products. Ongoing.	Policy Research
	Min of Food and Agriculture	African Agricultural Policy. Ongoing.	Research and Capacity Building for MOFA
	NDPC/MOWAC/Parliamentary Select Committee on Gender and Children/National Commission on Children	Gender, Growth and Poverty Reduction. Ongoing.	Research Reports and workshops.
	Ministry of Local Government and Rural Dev.	Districts Programme. Ongoing.	Ongoing discussions on collaborative work with the Ministry at the District level.
<b>Coalition, network</b>	Institute of Freight Forwarders	Capacity building. Ongoing.	Board of Trustees.
	Ghana Shippers’ Council	Capacity building. Ongoing.	
<b>RAO, NGO, I-NGO</b>	International Institute of Tropical Agriculture	Cocoa Market Modeling. Ongoing.	Component of Sustainable Tree Crops Programme. Research report.
<b>Donor institution</b>	DfID/GTZ	Northern Growth Study. Ongoing.	Workshops and research paper.
	UNDP/MoFEP	Survey of Business Climate. Ongoing.	Ghana Business Sector Dev. Quarterly Report. Policy Document

	TIPCEE	Efficiency of the Exchange Rate Market. Starting.	Research Report
<b>CBO/DA (please indicate district)</b>			
<b>Other</b>	CEPA staff sit on the board of a number of organisations.		

#### 4. Outputs on research and advocacy products and/or services delivered

List the outputs as you have presented in the Workplan submitted to G-RAP.

Make sure that you:

- Indicate estimated levels of completion per output
- Indicate target groups that used / received the output delivered
- Attach copy of concept paper per output
- Attach copy of product output

- i. Ghana Economic Review and Outlook (2007)  
Completed Research Report. To be launched at a half-day seminar in September. Participants and distribution list includes government MDAs, academia, Development Partners, NGOs and CBOs, etc. A copy of the product output is attached.
- ii. Review and Analysis of the Current State of the Ghanaian Economy (2007)  
Completed Research Report. Distribution list includes government MDAs, academia, Development Partners, NGOs and CBOs, etc. A copy of the product output is attached.
- iii. Northern Growth Project under Accelerated Growth Study.  
This is a paper presented to a meeting in Mole on an accelerated growth path for the three northern regions. The project is ongoing. Participants at the workshop included the Northern Leadership, Development Partners, the Houses of Chiefs of the three northern regions and government. A copy of the paper presented is attached.
- iv. The Energy Crisis and Growth Performance of the Economy  
Completed research report. Distribution list includes government MDAs, academia, Development Partners, NGOs and CBOs, etc. A copy of the product output is attached.
- v. Public Expenditure Management in Ghana: 2001-2006.  
Completed research report. Distribution list includes government MDAs, academia, Development Partners, NGOs and CBOs, etc. A copy of the product output is attached.
- vi. High Level Conference on Financing for Development  
Series of papers prepared by CEPA for the conference including the Presidential Keynote address, Minister for Finance's address, closing remarks, etc. Copies of presentations attached.
- vii. Presidential Meeting with the Africa Progress Panel  
Speaking points and background notes for H.E. the President. Note attached.

#### 5. Organisation: evidence of significant progress / change

What are major changes in the organisation's circumstances that are likely to have impacted your outputs over the period?

- Organisational structure / board / management team
- Strategy / planning / decision making / knowledge management
- Human resource issues
- Marketing / communication / public relations

- Organisational structure/board/management team  
CEPA was restructured during this period with the introduction of Directors to head the three major research themes. These Directors are also to chair the management and programmes committees and following that will be observers at CEPA's Council meetings. The positions of Senior Research Officers and Programme Co-ordinator were also instituted and filled.
- Strategy/planning/decision making/knowledge management  
CEPA is considering ways of positioning itself to be more effective in influencing policy and decision making through research and evidence-based advocacy. Discussions are ongoing on how to collaborate effectively with other NGOs especially within the G-RAP RAO community to achieve this. CEPA is also reviewing its website to make it more user-friendly. This will involve the introduction of an interactive module where questions and discussions can be held online. This is its knowledge management goal.
- Human resource issues  
[not shared]
- Marketing/communication/public relations  
CEPA continues to grant interviews to the media as a way of educating the general public on current issues. This has included the GBC on the Redenomination of the Cedi.

CEPA intends to continue with validation workshops on its research findings. These workshops allow for candid discussions on the research activity and reports. CEPA's research findings are also disseminated on its website which is currently being revised.

## **6. Grant and report related issues**

### **6.1 What issues you wish to raise relating to the Grant or to G-RAP management?**

N/A

### **6.2 What parts of the report are confidential or cannot be shared without prior consent?**

Issues that are still being discussed.

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### Notes on narrative reporting

In principle, G-rap accepts grantee organisation's own annual report, on the assumption that these reports show a relationship between annual workplans, budgets and outputs of these organisations and – if possible – impact.

G-rap however monitors a number of indicators that a Grantee's annual report may not always focus on and have designed a simple narrative reporting format to gather this data. This gives the programme managers a quick overview of progress against workplan of each grantee and of significant results in a number of relevant areas relating to the Logical Framework and objectives of the Programme.

G-rap intends to minimize Grantee's time investments in reporting, hence this concise format. Nonetheless, additional documentation can be annexed to the report for more detail.

Narrative reporting is a bi-annual contractual requirement. The deadline for report submission is four weeks after the end of the reporting period.

Completed reports need to be submitted in signed hard copy (2 signatures), as well as in electronic format using MS-Word 2003 compatible software (to: [info@g-rap.org](mailto:info@g-rap.org)).

### Notes on the revised reporting format

The Core Grant reporting format needed amendments after the Mid Term Review. From 2007 onwards, organisations funded by G-rap are requested to use the new format. The new format can be recognised by the green coloured hi-lighting of the entries.

Most important change is the plain text format; the tabular format often created problems when used on other computers. The format now features only one tabular entry.

Furthermore, we have slightly altered the order and phrasing of the questions.

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