

**ANNEX 5**

<b>Narrative Progress Report</b>	<b>Report period</b>	Jan – June 2007
<b>Contract Ref. No.</b> _____	<b>Organisation</b>	NGND
<b>Contact Tel. No.</b> 071 24797	<b>Report Date</b>	July 31, 2007
<b>Report Prepared by</b> _____	<b>Report Approved by</b>	Ismail Lansah
<b>Signature &amp; date</b>	<b>Signature &amp; date</b>	July 31, 2007

70714

---

*Please do not write in green coloured sections; refer to notes at last page for explanations*

**1. National pro-poor policies**

**What do you think were the most important changes in pro-poor government policies in the last six months? What were the main causes? What contribution did your organisation make to any of these changes?**

The continuation of the Capitation Grant to all children attending public schools and the expansion of the School Feeding Program to more districts are some of the major pro-poor policies that are being implemented by the Government of Ghana. These will greatly help the country's effort to achieve the Universal Primary Education as envisaged in the Millennium Development Goals (MDGs).

The government has signed up to the Millennium Development Goals and therefore has to implement policies that will help the country attain the goals. The Capitation Grant and School Feeding Programs have led to increase in enrolment in basic schools throughout the country.

The Network has been tracking funds for education in 18 districts in the three regions of the north with funding from the Commonwealth Secretariat under its Information Flow Accountability and Transparency (INFAT) project.

The INFAT project has led to awakening the interest of parents in school management and children's regular attendance and punctuality to school in the districts. It also creates opportunity for healthy dialogue between parents and service providers in education at the grassroots level.

The Central government and District Assemblies have reacted to complaints especially the supply of basic logistics such as core text books and furniture. The Network's research in collaboration with members of the district level has revealed that there are variations in the amount of monies paid to different districts. The findings of the report have been published in the national dailies and the regional education authorities have promised to investigate the matter.

18 Community members are among the 42 NGO and CBO leaders have been trained in the use of Participatory Monitoring and Evaluation tools to monitor the quality including social service delivery by government (district assemblies) in their communities.

**2. Public image**

**How has the credibility and legitimacy of RAOs changed in the eyes of GoG and the Ghana public? What is your interpretation? Is there a reference to this evidence of change?**

The profile of the Research and Advocacy unit of the Network has been greatly enhanced beyond northern Ghana. The UNDP Civil Society Centre is collaborating with the Network in the identification and classification of civil groups in Ghana.

The Network is also convener of the Civil Society/Government Dialogue at the district level in the three regions of northern Ghana. These roles confirm the credibility of the Network as an umbrella organization as well as an advocacy organization.

### 3. Collaboration, coalitions and networking

Using the format below, list the most important organisations you collaborated with over the period, under each of the sectors listed below. For each organisation, give an indication of the issues or themes you worked on, its status and the outcomes.

	Organisation or coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
<b>Government</b> - executive - judiciary - legislature	District Assemblies	Participatory Monitoring of quality of education services and impact of Capitation Grant and School feeding on enrolment in northern Ghana	Created platform for dialogue between community members and service provider
	5 District Assemblies	Human resource need of DAs	Link qualified human resources with 5 district DAs
<b>Coalition, network</b>	Two regional Chapter meetings of the Network has been held since the first half of the year	Facilitating networking among members and between members is one of the core functions of the network	Active regional chapters and members have agreed to increase dues from 150,000 cedis to 450,000 cedis each
<b>RAO, NGO, I-NGO</b>	The Network has been elected as Secretary to the Inter NGO Consortium  Voluntary Service Overseas (VSO)	The Network represented civil society on the assessment mission including government representatives in the Tamale rainstorm disaster. The Consortium mobilized over 80 million cedis worth of relief to 30 families affected by the rainstorm	Roofing sheets were provided for 30 families and roofing sheets provided by the Consortium for the roofing of 5 selected schools in Tamale
<b>Donor institution</b>	Australian High Commission	The Network hosted a meeting of the Australian High Commissioner and civil Society groups in northern Ghana during the High Commissioner's visit to the area from June 11 to 14	The Network is facilitating the Australian High Commission's Direct Aid Program (DAP) in the three regions north of Ghana
<b>CBO/DA (please indicate district)</b>	Maata N Tudu Association Vuum Tree Association	Participatory Monitoring and evaluation of the quality of education services in Bunkrugu/Yinyoo and Builsa Districts	48 NGO staffs and community members trained in the use of Participatory monitoring and tools – Community Scorecard
<b>Other</b>			

--	--	--	--

#### 4. Outputs on research and advocacy products and/or services delivered

List the outputs as you have presented in the Workplan submitted to G-RAP.

Make sure that you:

- Indicate estimated levels of completion per output
  - Indicate target groups that used / received the output delivered
  - Attach copy of concept paper per output
  - Attach copy of product output
- 
- Skills of qualified manpower available to distressed districts assemblies in northern Ghana
  - 5 District assemblies to benefit from services of volunteers
  - Research on Impact of Capitation Grant and School Feeding Program on enrolment and retention in primary schools in five districts carried out disseminated to the public.

#### 5. Organisation: evidence of significant progress / change

What are major changes in the organisation's circumstances that are likely to have impacted your outputs over the period?

- Organisational structure / board / management team
- Strategy / planning / decision making / knowledge management
- Human resource issues
- Marketing / communication / public relations

Organizational Assessment of the Network by SNV made recommendations and the Network plans to use the ICB grant supplemented by other revenue to carry out activities as indicated on the attached plan (Annex A). This will cover the

- Organizational Development Strategy
- Review of Administration and Human Resources Strategy
- Gender Strategy and
- Funding Strategy

#### 6. Grant and report related issues

6.1 What issues you wish to raise relating to the Grant or to G-RAP management?

6.2 What parts of the report are confidential or cannot be shared without prior consent?

None

## G-rap Narrative Progress Report

70714

### Notes on narrative reporting

In principle, G-rap accepts grantee organisation's own annual report, on the assumption that these reports show a relationship between annual workplans, budgets and outputs of these organisations and – if possible – impact.

G-rap however monitors a number of indicators that a Grantee's annual report may not always focus on and have designed a simple narrative reporting format to gather this data. This gives the programme managers a quick overview of progress against workplan of each grantee and of significant results in a number of relevant areas relating to the Logical Framework and objectives of the Programme.

G-rap intends to minimize Grantee's time investments in reporting, hence this concise format. Nonetheless, additional documentation can be annexed to the report for more detail.

Narrative reporting is a bi-annual contractual requirement. The deadline for report submission is four weeks after the end of the reporting period.

Completed reports need to be submitted in signed hard copy (2 signatures), as well as in electronic format using MS-Word 2003 compatible software (to: [info@g-rap.org](mailto:info@g-rap.org)).

### Notes on the revised reporting format

The Core Grant reporting format needed amendments after the Mid Term Review. From 2007 onwards, organisations funded by G-rap are requested to use the new format. The new format can be recognised by the green coloured hi-lighting of the entries.

Most important change is the plain text format; the tabular format often created problems when used on other computers. The format now features only one tabular entry.

Furthermore, we have slightly altered the order and phrasing of the questions.

Please use <insert> when filling out the top section of the report (underlined). Please do not write in the green coloured sections.