

# Core Grant Narrative Progress Report

Report period January to June 2009

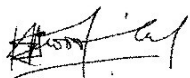
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Organisation ISODEC  
Report Date August 2009

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Signature & date



Signature & date



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Please do not write in green coloured sections; refer to notes at last page for explanations

## 1. Institutional/Organisation Development: Evidence of significant progress / change

What are major changes in the organisation's circumstances that are likely to have impacted your outputs over the period?

- Organisational structure / board / management team
- Strategy / planning / decision making / knowledge management
- Human resource issues
- Marketing / communication / public relations

Indicators	Baseline July –Dec 2007	Prior Period July – Dec 2008	Current Period Jan – June 2009	Cumulative
<b>1. HR Management</b> i) <i>Leadership</i> <sup>1</sup> ii) <i>Core staff</i> <sup>2</sup>  iii) <i>Support staff</i> <sup>3</sup>	8 staff 13 staff  9 staff	7 staff 12 staff  9 staff	8 staff 17 staff  10 staff	1 staff employed <sup>4</sup> 1 staff resigned 6 staff employed
<b>2. Governance</b> i) <i>Board</i> ii) <i>Committees</i> iii) <i>Documented board meetings</i> iv) <i>Management meetings</i>  v) <i>Staff meetings</i>	11 members 4 meetings  Meetings are held once every month  Staff meetings are held on every	11 members 4 meetings  Meetings are held once every month  Staff meetings are held on every	11 members 2 meetings  Meetings are held once every month  Staff meetings are held on every	No change in membership 6 meetings held  No change in meeting schedule  No change in meeting schedule

<sup>1</sup> This is the Senior Management Team comprising the Executive Director, Director of Finance and Administration, Director of Programmes, Coordinator of Media and Campaigns, Coordinator of Centre for Budget Advocacy, Coordinator of Northern Ghana Programmes, Financial Manager, Policy Analyst for Macroeconomics and gender

<sup>2</sup> The core staff consist of 1 Policy Analyst – Media, 1- Policy Analyst- Trade and Livelihood, 1 Policy Analyst – Knowledge Manager, 1 Policy Analyst – Statistician, 1 Policy Analyst – Macroeconomics 1 Policy Analyst – General and 6 Policy Assistants

<sup>3</sup> The Support Staff are 1System Administrator, 2 Drivers, 1 Receptionist, 1 General Duties Secretary, 1 Senior Accountant, 1 Finance Support Staff, 1Administrative Support staff, 1 Senior Admin Officer

<sup>4</sup> Director of Programmes employed

<b>Indicators</b>	<b>Baseline</b> July –Dec 2007	<b>Prior Period</b> July – Dec 2008	<b>Current Period</b> Jan – June 2009	<b>Cumulative</b>
	Monday morning	Monday morning	Monday morning	
<b>3. Systems and procedures</b> <i>Financial management systems</i>				
<i>i. Budgeting</i>	Budgets are prepared on annual and quarterly basis	Budgets are prepared on annual and quarterly basis	Budgets are prepared on annual and quarterly basis. Variations from actual are identified and causes examined	There was improvement in the budgeting system
<i>ii. Accounting</i>	The organisation uses Accounting Software (MYOB) for recording financial transactions.	The organisation uses Accounting Software (MYOB) for recording financial transactions	The organisation uses Accounting Software (MYOB) for recording financial transactions	The software being used is adequate; However there is the need to retrain staff to utilise the entire package of the software
<i>iii. Internal control</i>	Both financial and administrative controls are exercised in the organisation. They include period checks, authorizations, and laid down procedures as contained in our policy documents.	Both financial and administrative controls are exercised in the organisation. They include period checks, authorizations, and laid down procedures as contained in our policy documents	Both financial and administrative controls are exercised in the organisation. They include period checks, authorizations, and laid down procedures as contained in our policy documents.	New control measures are always introduced as the need arises.
<i>iv. Financial reporting</i>	Financial reports are prepared both on project and organisation-wide basis. Use of the accounting software has greatly helped preparation of the reports.	Financial reports are prepared both on project and organisation-wide basis. Use of the accounting software has greatly helped preparation of the reports	Financial reports are prepared both on project and organisation-wide basis. Use of the accounting software has greatly helped preparation of the reports.	
<i>v. External audit</i>	External audits are carried out annual both on project and organisation-wide basis	External audits are carried out annual both on project and organisation-wide basis.	External audits are carried out annual both on project and organisation-wide basis	
<i>Operational policies</i> <i>vi. HR policy</i>	Included in personnel development policy	No change in status	No change in status	

<b>Indicators</b>	<b>Baseline</b> July –Dec 2007	<b>Prior Period</b> July – Dec 2008	<b>Current Period</b> Jan – June 2009	<b>Cumulative</b>
vii. Gender policy	Being compiled by a consultant.	First draft available	Finalised after inputs from the Executive Board	
viii. Conflict of interest policy	Incorporated in the consultancy and financial administrative policy	No change in status	No change in status	
ix. Programme development policy	No programme development policy	No programme development policy	No programme development policy	
x. Procurement policy	Incorporated in the financial administrative policy	No change in status	No change in status	
<b>4. Funding base development</b> <i>List long-term programmes(3yrs +):</i>				Cumulatively, there was a short fall during the first half year. However this will be compensated by an increased cash flow expected in the second half year.
Reproductive Health Rights	\$99,494.56	\$55,283.26	\$13,596.79	
Rights-based Advocacy	\$284,391.3	\$222,000.00	\$ 31,112.00	
Good Governance of Natural Resources	\$0	\$160,417.43	\$127,581.08	
Right to Education	\$61,300.00	\$93,596.00	0	
<i>List short-term programme(1 year):</i>				
Budget analysis and advocacy	\$90,000.00	\$19,590	0	
Community Livelihood Improvement	\$0	\$299,550	0	
Capacity-building for community	\$100,000.00	\$26,378.00	0	
<i>Total dollar volume of programmes</i>	<i>\$635,185.86</i>	<i>\$876,814.69</i>	<i>\$172,289.86</i>	
<i>Approved dollar volumes</i>	<i>\$635,185.86</i>	<i>\$876,814.69</i>	<i>\$172,289.86</i>	

<b>Indicators</b>	<b>Baseline</b> July –Dec 2007	<b>Prior Period</b> July – Dec 2008	<b>Current Period</b> Jan – June 2009	<b>Cumulative</b>
<i>Percentage overhead recovery</i>	25.57%	37.27%		

## 2. Collaboration, coalitions and networking

Using the format below, list the most important organisations you collaborated with over the period. For each organisation, give an indication of the issues or themes you worked on, its status and the outcomes.

	<b>Organisation /Coalition</b>	<b>Policy issue / theme / nature</b> <b>Starting / ongoing / ending</b>	<b>Outcome</b>
<b>Government - executive</b>	Ministry of Finance, Ghana EITI Multi-stakeholder Steering Committee, Ministry of Mines and Forestry,	Cost of Validation of the EITI process to be funded for the WB trust fund - ongoing	The cost of the validation will now be shared among govt and donors
	Ministry of Energy, Ghana National Petroleum Company, Internal Revenue Service,	Briefing paper on the fiscal regime for the Jubilee field improving - end  Transparency and accountability in the petroleum sector - ongoing	Discussion is on going around local content , skill development and finalisation of key document on petroleum – legal and fiscal framework
	Ministry of Trade	Briefing pack on EPA for the Minister - ongoing	Increased in country debate on EPA involving both government and non government institutions and citizens  Minister developing her cabinet paper on EPA
	Ministry of Water Resources, Works & Housing,	Briefing pack for the new minister and the new chair to the company	Government recognises the limitations of the management contract and will focus on rectifying them
<b>- judiciary</b>	Attorney General's Department, Commission on Human Rights & Administrative Justice	Human rights abuse in the mining sector - ongoing  Working on the public officer accountability bill - starting	Human rights abuse acknowledged by government agencies and are working together with the CSOs to stem it  Draft bill available for public discussion

	<b>Organisation /Coalition</b>	<b>Policy issue / theme / nature Starting / ongoing / ending</b>	<b>Outcome</b>
<b>- legislature</b>	Parliamentary Select Committee on Mines	To get EITI legislated to ensure mandatory disclosure of mining revenue by companies and government – on going  Draft EITI bill - starting	Study commissioned by government to investigate whether or not existing legislation are adequate in ensuring transparency  Working on finalisation of the bill
<b>Coalition, network</b>	Ghana National Education Campaign Coalition (GNECC)	Misappropriation of GetFund- Starting	Awaiting response for the Ministry
	Northern Network for Education Development(NNED)	Sourcing funding for NNED – starting	On outcome recorded
	Alliance for Reproductive Health Rights(ARHRs)	Right to Health - ongoing	Public discussion on HIV/AIDS and universal access to ART
	Ghana Publish What You Pay Coalition(G- PWYP)	Promoting Transparency and efficient utilisation of extractive sector resources - ongoing  Revenue/expenditure tracking and social accountability - ongoing	Informed stakeholders at the district level on local level budget processes
	Ghana Trade and Livelihoods Coalitions(GTLC)	Assessing the value chain concept on tomatoes, rice and sheanut farmers - starting	Finalising report to engage policy makers
	Peasant Farmers		
	Coalition of NGOs in Health	Access to health services Patient chartered rights – discussion - starting	Improved access to health services
	Mining Coalition	Transparency and efficient utilisation mining revenue - ongoing	Increased awareness on transparency and efficient utilisation of extractive sector resources to support development agenda of mining communities
	NCAP	Water as a public good - ongoing  Engagement of staff GWCL to express support for their plight – ending  Physical inspection of the Kpong Water works	Publicity and call from the new board to provide some information  Findings put in thr public domain to enhance public discourse

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
	UCARRT	Draft recommendations to parliament on universal access to ART- on going	Enhanced knowledge base of the subject matter to influence quality of debate at parliament
	Essential Services Platform	Improving essential service delivery in the country – ongoing Investment Policy of GetFund -starting Allegation of corruption of leakages of public fund -staring	Meeting with the SFO to share information and the involvement of the coalition in its future work
<b>Peers CBOs</b>	TUMAKAVI	Reproductive Health	Tumakavi peer health educators educated 33 of their community members on the MOH patients' rights charter another 13 youth on causes and prevention of STIs Tumakavi reached about 280 community members made up of 70 men and another 50 youths (30 females and 20 males on family planning
	PENORUDAS	Reproductive Health	150 people were reach, out of which 84 were males and 66 were females on the message on family planning 46 mothers were reached out with education on importance of ANC and good diet during pregnancy. 8 new clients were put on family planning. 74 males and 69 females totalling 143 people were reached out on education on forced marriages and child labour
	EPCC	Reproductive Health	102 women and 46 men benefited from FP, ANC,PNC iodated salt and complementary feeding. 179 people benefited from the HIV AIDS education. . 61 women and 59 men benefited education on the right to choose a partners.
	CFRHP	Reproductive Health, Education	CFRHP reached out to 584 persons on family planning and maternal health

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			787 educated on effects of migration on HIV/AIDS
	PRIDE	Reproductive Health, Education	1243 participants educated on health facility deliveries, ANC&PNC, HIV/AIDS and the burden of teenage pregnancies in the communities.
	ZOVFA	Reproductive Health Education	800 people educated on HIV/AIDS prevention and to reduce stigma against PLWAS.  150 educated on need to register with NHIS.
	PAPADEV	Reproductive Health	130 have been reached out on gender and reproductive health rights In all 80 people were reached out to comprising 33 male and 47 female and traditional leader were educated on FGM 154 people educated on patients rights charter
	NWHD	Reproductive Health	The NWHD educated 2956 adults and 1119 school children on STDs and unsafe abortion they also educated 2008 people on STDS/ HIV/AIDS
	BILFACU	Reproductive Health	350 men and 470 women educated on HIV prevention, stigma and discrimination.  80 male opinion leaders and 12 female leaders educated on harmful traditional practices that infringe on reproductive rights of women in particular in 11 communities.  609 males and 809 females educated on gender and reproductive health rights
	YARO (JSS)	Reproductive Health	550 pupil counsel on HIV/AIDS  850 pupil educated through school for a on

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
			sex education.
	IRUDEC	Reproductive Health	<p>570 women educated on ANC and importance of delivering with skilled midwife</p> <p>420 women and 217 men were present for the discussions voluntary testing and counselling on HIV/AIDs</p> <p>300 women, 100 men, 60 youth educated on family planning.</p> <p>250 women, 150 men, 80 youth educated on abortion and family planning.</p>
	TIDA	Reproductive Health	<p>About 60 Nursing mothers and 41 pregnant women benefited by TIDA CHN on ANC and post natal care about 1200 people benefited, male – 585, female-615.</p> <p>competition on reproductive rights</p> <p>Another 10 women group in target communities was strengthened with information on modern contraceptives ANC in all 948 educated on ANC and Family planning.</p>
	WIDO	Reproductive Health	<p>WIDO peer health educators educated about 626 in 4 communities groups on Causes and Preventions of HIV/AIDS</p> <p>145 women from 4 women's group and also provided IEC materials in HIV/AIDs to the 4 women groups.</p> <p>provided educational materials on HIV/AIDS to 34 JHS, 4 SHS who are youth</p>
	FISTRAD	Reproductive Health	9000 were reached out to with HIV AIDS through a radio discussion
<b>Donor agencies</b>	Revenue Watch Institute	Natural resource	Trained Extractive

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
		governance at the sub national level – on going	Engagement Groups at Takwa, Obuasi and Asutifi in Budget revenue tracking
	Oxfam	School Feeding Programme	Conducted a research to assess the effectiveness of the Ghana school feeding programme on enrolment
	USAID/ World Education Initiative	Supporting needy girls and boys orphaned by HIV/AIDS with scholarship	1078 pupils provided with scholarship
	SIMAVI	Family Reproductive Health – ongoing	Improved access and participation of women and youth to reproductive health services in 10 communities and 20 schools across the Northern and Upper East Regions
	KASA	Natural resource governance at the sub national level -ongoing	3 trained Extractive Engagement Groups at Takwa, Obuasi and Asutifi in Budget revenue tracking
	Oxfam Novib	Enhancing livelihood of the poor - ongoing	A community owned micro credit scheme at Kwame Anum in the Ga West district
	Oxfam Novib	Promote Right Based Advocacy in Ghana and the sub region – ongoing	Members of the West Africa Right Based Advocacy Network are taking lead on rights issues in the respective countries
<b>DA (please indicate district)</b>	Zabzugu-Tatale	Reproductive Health	Improved access and participation of women and youth to reproductive health services. 1000 women and
	East Gonja	Reproductive Health	Women now openly asking for family planning services
	Saboaba-Chereponi	Reproductive Health	About 60% of women attend antenatal clinic with their husbands  98% of people in the operational communities have registered the NHIS
	West Mamprusi	Reproductive Health, Education	All community members in Walewale have registered with NHIS  Increase number of husbands now accompany their wives to antenatal clinic
	Bongo	Reproductive Health / Education	- Improved access and participation of women and youth to reproductive health services and education
	Bawku East	Reproductive Health / Education	Project suspended due to ethnic clashes

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
	Bole	Reproductive Health	Improved access and participation of women and youth to reproductive health services
	Tarkwa Nsuaem Municipality	Natural Resource Governance	Trained Extractive Engagement Groups to represent the interest of the community
	Prestea-Huni Valley	Natural Resource Governance	Trained Extractive Engagement Groups to represent the interest of the community
	Asutifi	Natural Resource Governance	Trained Extractive Engagement Groups to represent the interest of the community
	Birim North	Natural Resource Governance	Trained Extractive Engagement Groups to represent the interest of the community
	Obuasi Municipal	Natural Resource Governance	Trained Extractive Engagement Groups to represent the interest of the community
<b>Private Sector</b>			

### 3. National pro-poor policies

Identified Policy Issue	Research activities in relation to the identified policy area	What are the policy gaps identified from the research conducted	What is your organisations position on these issues supported by your research	What policy alternatives do you propose and how do you hope to achieve this policy change
Public Expenditure Accountability and transparency	Examining the expenditure allocation to Education, Health and water sectors	Budget allocation to these sectors are not meeting their needs  Non involvement of critical stakeholders in expenditure decision making  Lack of stewardship	Practice open budget process that involves all critical stakeholders at all levels	Sensitisation of critical stakeholders to assert their rights and holding government responsible at all levels

### 4. Success Story

Briefly describe your organisation's landmark achievement this period

We were able to catch the eye of the new government by restating our position on the water privatisation, EPAs and the extractive industry.

We have started in earnest the full implementation of our gender policy. As part of the implementation process, there have been series of internal staff interactive training to enhance their understanding of the gender concept in general and specifically the contents of the gender policy document. To ensure that every staff owns the process, the responsibilities of a Gender Desk Officer rotate among staff. This innovation has worked very well since its inception.

## **5. Stakeholder Perception**

**How has the credibility and legitimacy of RAOs changed in the eyes of GoG and the Ghana public? What is your interpretation? Is there a reference to this evidence of change?**

After a successful general election that saw massive involvement of the RAOs, the various RAOs operating their areas of specialisation are beginning to let their presence felt by the new administration by commenting on the related policy issues. As stated above, ISODEC had the opportunity to present briefing packs on EPAs and the management contract of urban water supply to the Ministry of Trade and Ministry of Water Resources, Works and Housing respectively.

## **6. What is your perception on the general policy making environment in Ghana**

The policy environment continues to show signs of improvement. Civil Society's involvement in policy discourse with government is on the increase giving an indication of a growing partnership between government and civil society organisations

## **7. Grant and report related issues**

**7.1 What issues do you wish to raise relating to the Grant or to G-RAP management?**

No issues for now.

**7.2 What parts of the report are confidential or cannot be shared without prior consent?**

No part of the report is confidential. It can be shared without prior consent