

Core Grant Narrative Progress Report

Report period July to December 2009

Contract Ref. No. 01/Core/33/ISODEC
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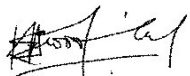
Organisation ISODEC
Report Date January 2010

Report Prepared by Ernest Tay Awoosah

Report Approved by Bishop Akolgo

Signature & date

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Signature & date



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Please do not write in green coloured sections; refer to notes at last page for explanations

1. Institutional/Organisation Development: Evidence of significant progress / change

What are major changes in the organisation's circumstances that are likely to have impacted your outputs over the period?

- Organisational structure / board / management team
- Strategy / planning / decision making / knowledge management
- Human resource issues
- Marketing / communication / public relations

Indicators	Baseline July – Dec 2007	Prior Period Jan – June 2009	Current Period July - Dec 2009	Cumulative
1. HR Management				
i) <i>Leadership</i> ¹	8 staff	8 staff	8 staff	No Change
ii) <i>Core staff</i> ²	13 staff	12 staff	11 staff	1 staff resigned ³
iii) <i>Support staff</i> ⁴	9 staff	9 staff	9 staff	No Change
2. Governance				
i) <i>Board</i>	11 members 4 meetings	11 members 2 meetings	11 members 1 meeting	No change in membership 7 meetings held
ii) <i>Senior Management Team meeting</i>	Meetings are held once every month	Meetings are held once every month	Meetings are held once every month	No change in meeting schedule

1 This is the Senior Management Team comprising the Executive Director, Director of Finance and Administration, Director of Programmes, Coordinator of Media and Campaigns, Coordinator of Centre for Budget Advocacy, Coordinator of Northern Ghana Programmes, Financial Manager, Policy Analyst for Macroeconomics and gender

2 The core staff consist of 1 Policy Analyst – Media, 1- Policy Analyst- Trade and Livelihood, 1 Policy Analyst – Statistician, 1 Policy Analyst – Macroeconomics, 1 Policy Analyst – General and 6 Policy Assistants

3 1 Policy Analyst – Knowledge Manager

4 The Support Staff are 1 System Administrator, 2 Drivers, 1 Receptionist, 1 General Duties Secretary, 1 Senior Accountant, 1 Finance Support Staff, 1 Administrative Support staff, 1 Senior Admin Officer

Indicators	Baseline July – Dec 2007	Prior Period Jan – June 2009	Current Period July - Dec 2009	Cumulative
iii) <i>Staff meetings</i>	Staff meetings are held on every Monday morning	Staff meetings are held on every Monday morning	Staff meetings are held on every Monday morning	No change in meeting schedule
iv) <i>Strategic planning meeting</i>	None	None	2 meetings held	
3. Systems and procedures <i>Financial management systems</i>				
i. <i>Budgeting</i>	Budgets are prepared on annual and quarterly basis	Budgets are prepared on annual and quarterly basis. Variations from actual are identified and causes examined	Budgets are prepared on annual and quarterly basis. Variations from actual are identified and causes examined	There was improvement in the budgeting system
ii. <i>Accounting</i>	The organisation uses Accounting Software (MYOB) for recording financial transactions.	The organisation uses Accounting Software (MYOB) for recording financial transactions	The organisation uses Accounting Software (MYOB) for recording financial transactions	The software remains the same
iii. <i>Internal control</i>	Both financial and administrative controls are exercised in the organisation. They include period checks, authorizations , and laid down procedures as contained in our policy documents.	Both financial and administrative controls are exercised in the organisation. They include period checks, authorizations , and laid down procedures as contained in our policy documents.	System and procedure remains the same	No new control measures are added.

Indicators	Baseline July – Dec 2007	Prior Period Jan – June 2009	Current Period July - Dec 2009	Cumulative
<i>iv. Financial reporting</i>	Financial reports are prepared both on project and organisation-wide basis. Use of the accounting software has greatly helped preparation of the reports.	Financial reports are prepared both on project and organisation-wide basis.	System and procedure remains the same	
<i>v. External audit</i>	External audits are carried out annual both on project and organisation-wide basis	External audits are carried out annual both on project and organisation-wide basis	The procedure remains the same	
<i>Operational policies</i> vi. HR policy	Included in personnel development policy	No change in status	No change in status	
vii. Gender policy	Being compiled by a consultant.	Finalised after inputs from the Executive Board	Now a working document	
viii. Conflict of interest policy	Incorporated in the consultancy and financial administrative policy	No change in status	No change in status	
ix. Programme development policy	No programme development policy	No programme development policy	No programme development policy	
x. Procurement policy	Incorporated in the financial administrative policy	No change in status	No change in status	
4. Funding base development <i>List long-term programmes(3yrs +):</i>				Cumulatively, there was a short fall during the first half year. However this will be compensated

Indicators	Baseline July – Dec 2007	Prior Period Jan – June 2009	Current Period July - Dec 2009	Cumulative
				by an increased cash flow expected in the second half year.
Reproductive Health Rights	\$99,494.56	\$13,596.79	\$140,266.38	
Rights-based Advocacy	\$284,391.3	\$ 31,112.00	\$484,800.00	
Good Governance of Natural Resources	\$0	\$127,581.08	\$234,399.00	
Right to Education	\$61,300.00	0	\$115,661.95	
List short-term programme(1 year):				
Budget analysis and advocacy	\$90,000.00	0	\$45,914.00	
Community Livelihood Improvement	\$0	0	\$53,000	
Capacity-building for community	\$100,000.00	0	\$131,212.64	
<i>Total dollar volume of programmes</i>	<i>\$635,185.86</i>	<i>\$172,289.86</i>	<i>\$1,205,253.97</i>	
<i>Approved dollar volumes</i>	<i>\$635,185.86</i>	<i>\$172,289.86</i>	<i>\$1,205,253.97</i>	
<i>Percentage overhead recovery</i>	25.57%			

2. Collaboration, coalitions and networking

Using the format below, list the most important organisations you collaborated with over the period. For each organisation, give an indication of the issues or themes you worked on, its status and the outcomes.

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
Government - executive	Ministry of Finance, Ghana EITI Multi-stakeholder Steering Committee, Ministry of Mines and Forestry,	Cost of Validation of the EITI process to be funded for the WB trust fund - ongoing	The international secretariat of EITI allowed the cost of validation to be funded partly by Government and donor partners

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
	Ministry of Energy, Ghana National Petroleum Company, Internal Revenue Service,	Transparency and accountability in the petroleum sector – ongoing Reviewed the draft oil policy document with other stakeholders and make recommendations to the Ministry	MOU was signed between ISODEC and Ministry of Energy for the former to support the national consultation process .
	Ministry of Water Resources, Works & Housing,	Briefing pack for the new minister and the new chair to the company	Government has setup a committee to review the Management Contract with AVRL.
	GHS/DHMT	Family Reproductive Health	13 nurses attached our local implementing partners to provide technical support in reproductive health delivery in poor communities
- legislature	Parliamentary Select Committee on Mines The Minority in Parliament	To get EITI legislated to ensure mandatory disclosure of mining revenue by companies and government – on going Draft EITI bill - starting Analysis of the 2010 national budget in the areas of health, water, education and women ad children	An agreement was reached to have a technical round table to discuss the consultant 's report and ISODEC's position on the report Working on finalisation of the bill to include recommendations from stakeholders It contributed to enriching the debate on the budget on the floor of parliament
Coalition, network	Ghana National Education Campaign Coalition (GNECC) Northern Network for Education Development(NNED)	Misappropriation of GetFund- Starting Sourcing funding for NNED – starting	Awaiting response for the Ministry No outcome recorded
	Alliance for Reproductive Health Rights(ARHRs)	Right to Health - ongoing	Programme implementation in 12 districts in the northern sector of the country
	Ghana Publish What You Pay Coalition(G- PWYP)	Promoting Transparency and efficient utilisation of extractive sector resources - ongoing	The pilot phase of district level tracking completed awaiting compilation of report for review.

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
		Revenue/expenditure tracking and social accountability - ongoing	
	Ghana Trade and Livelihoods Coalitions(GTLC) Peasant Farmers	Assessing the value chain concept on tomatoes, rice and sheanut farmers - starting	Communiqué on rice value chain was delivered to the Government of Ghana through the Ministry of Food and Agriculture Rice Value Chain network was formed
	Coalition of NGOs in Health	Access to health services Patient chartered rights – discussion - ongoing	Improved access to health services
	Mining Coalition	Human rights agenda in the mining communities	Presentation was made to CHRAJ and the Military High Command on the use of military force in the mining communities
	NCAP	Call for abrogating contract with AVRL Call of investigation into profit claims by AVRL Collation of gender related data in water management and governance	Generate public discussion of the issues. Awaiting official response for government SFO has initiated a process to investigate Four gender sensitive community based organisation formed in the Central region.
	Essential Services Platform	Improving essential service delivery in the country – ongoing Wrote to the Minister of Education to call for an investigation into alleged misappropriation of the GetFund	Awaiting official response from the Minister
	Coalition on Human Rights, Oil and Gas	Training on research, policy analysis and designing an advocacy strategy in the oil and gas sector	CHROG in a better to contribute effectively in the oil and gas value chain
	CDD and OXFAM/ NOVIB	Analysed the 2008 national budget from an gender perspective	Information disseminated to stakeholders within the sub region at a workshop at Abuja
	African Monitor	Training in bottom up planning and budgeting at the District Assembly level	Funds available for trained organisations to undertake planned activities
International NGOs	Christian Aid	Tax Justice	Meeting to validate research reports and preparation to form a coalition of CSOs in tax

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
			justice
Peers CBOs	TUMAKAVI	Reproductive Health	TUMAKAVI educated 432 community members, comprising 226 females and 206 males on various on reproductive health issues, some of which include ANC/PNC, FP and STIS.
	PENORUDAS	Reproductive Health	349 people educated on family planning , patients rights charter and HIV/AIDS
	EPCC	Reproductive Health	102 women and 46 men benefited from FP, ANC,PNC iodated salt and complementary feeding. 179 people benefited from the HIV AIDS education. 61 women and 59 men benefited education on the right to choose partners.
	CFRHP	Reproductive Health, Education	Communities educated on good dieting using locally produced foods. 495 people educated on harmful traditional practices and reproductive health rights
	PRIDE	Reproductive Health, Education	10 community leaders were sensitised on gender and reproductive health rights
	ZOVFA	Reproductive Health Education	Educated community members on FGM 163 people educated on patients rights charter
	PAPADEV	Reproductive Health	235 male and 416 female educated. on modern contraceptive 2709 people educated on HIV/AIDS prevention , Distributed about 23,894 pieces of male condoms and 350 pieces of female condoms to the people between the age of (15-35 years) and referred a case for supervise delivery.

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
			566 people counselled on VCT services
	NWHD	Reproductive Health	<p>900 members benefited from education on family planning</p> <p>A total number of 2,207 were educated on rights</p> <p>About (thirty three opinion leaders including elderly women and about 986 community members were educated on harmful traditional practices</p> <p>About 570 pupils and 930 students sensitised on HIV/ AIDS preventions</p> <p>1124 people sensitised on stigmatization of HIV patients</p>
	BILFACU	Reproductive Health	<p>141 people educated on gender and reproductive health rights</p> <p>1,442 educated on ANC/PNC</p> <p>400 educated on mistimed pregnancy and 510 educated on VCT</p>
	YARO (JSS)	Reproductive Health	<p>10 schools educated on HIV/AIDS</p> <p>750 young pupils sensitised on issues of reproductive health including: HIV/AIDS, STD's, SAFE ABORTION, SAFE MOTHERHOOD and SEXUAL RIGHTS</p>
	IRUDEC	Reproductive Health	4 communities educated on ANC/PNC services
	TIDA	Reproductive Health	<p>10 communities educated on domestic violence.</p> <p>4 women groups educated on SRH including exclusive breast feeding</p>
	WIDO	Reproductive Health	<p>588 educated on rights charter</p> <p>157 educated on patient rights charter</p>

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
Donor agencies	FISTRAD	Reproductive Health	4,513 educated on sexual and reproductive health rights information
	Revenue Watch Institute	Natural resource governance at the sub national level – on going	Carried out capacity building programme on participatory planning and Conflict Management. with the Institute of Local Government Studies (ILGS) as facilitator; for key stakeholders including staff of Asutifi District, Newmont Company, CBOs led by LEG and traditional authorities In addition conducted three separate meetings with traditional leaders of Keyasi No 1 and 2, as well the traditional leader of Ntotroso on matters relating to transparency and accountability around mining royalties.
	USAID/ World Education Initiative/USAID	Provide full scholarships to needy girls in basic school Compliment education service provisioning with mentoring activities	1185 pupils provided with scholarship 34 schools in four district benefited from the programme 34 drama clubs form for public education on HIV/AIDS Over 7000 community members sensitized on the importance of girl-child education and the right of children to quality education as well as HIV/AIDS and reproductive health rights.
	SIMAVI	Family Reproductive Health – ongoing	Improved access and participation of women and youth to reproductive health services in 10 communities and 20 schools across the Northern and Upper East Regions Constituted an expert consultative group on Family Reproductive Health, to redesign and carry out effective programme planning on the project implementation in the northern and Upper East Regions of Ghana

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
	KASA	Natural resource governance at the sub national level -ongoing	Mining revenue tracking in the three mining enclaves – Eastern, Ashanti and Brong by the trained Extractive Engagement Groups
	Oxfam Novib	Enhancing livelihood of the poor - ongoing	Community acquired some farming inputs to boost farming activities Acquisition of land for the construction of an agro processing facility
	Oxfam Novib	Promote Right Based Advocacy in Ghana and the sub region – ongoing	Members of the West Africa Right Based Advocacy Network participated effectively in policy discourse to promote poverty elimination and improved quality of life of the vulnerable in society
	VSO/COMIC RELIEF	Improve education outcomes in Northern Ghana	Increased girls' retention, transition and performance. Increased capacities of SMCs, PTAs and community leaders to engage each other and address their educational problems Increased availability of teachers for improved contact hours and delivery of course work
DA (please indicate district)	Zabzugu-Tatale	Reproductive Health	432 community members educated, comprising 226 females and 206 males on various on reproductive health issues, some of which include ANC/PNC
	East Gonja	Reproductive Health	349 people educated on family planning , patients rights charter and HIV/AIDS
	Saboaba-Chereponi	Reproductive Health	102 women and 46 men benefited from FP,
	West Mamprusi	Reproductive Health, Education	Communities educated on good dieting using locally produce foods. 495 people educated on harmful traditional practices and reproductive health rights.
	Bongo	Reproductive Health / Education	10 community leaders were sensitised on gender

	Organisation /Coalition	Policy issue / theme / nature Starting / ongoing / ending	Outcome
			and reproductive health rights
	Bawku East	Reproductive Health / Education	Educated community members on FGM 163 people educated on patients rights charter
	Bole	Reproductive Health	Male 235 and Female 416, educated. on modern contraceptive 2709 people educated on HIV/AIDS prevention , 23,894pieces of male condoms and 350 pieces of female condoms distributed to the people between the age of (15-35 years) and a child delivery case was referred for supervised delivery. 566 people counselled on VCT services
	Tarkwa Nsuaem Municipality	Natural Resource Governance and participatory budgeting - ongoing	Enhanced knowledge and skills of Extractive Engagement Groups to engage in participatory budgeting and budget tracking at the district level
	Prestea-Huni Valley	Natural Resource Governance and participatory budgeting - ongoing	Enhanced knowledge and skills of Extractive Engagement Groups to engage in participatory budgeting and budget tracking at the district level
	Asutifi	Natural Resource Governance and participatory budgeting - ongoing	Enhanced knowledge and skills of Extractive Engagement Groups to engage in participatory budgeting and budget tracking at the district level
	Birim North	Natural Resource Governance and participatory budgeting - ongoing	Enhanced knowledge and skills of Extractive Engagement Groups to engage in participatory budgeting and budget tracking at the district level
	Obuasi Municipal	Natural Resource Governance and participatory budgeting - ongoing	Enhanced knowledge and skills of Extractive Engagement Groups to engage in participatory budgeting and budget tracking at the district level
Private Sector	None	None	None

3. National pro-poor policies

Identified Policy Issue	Research activities in relation to the identified policy area	What are the policy gaps identified from the research conducted	What is your organisations position on these issues supported by your research	What policy alternatives do you propose and how do you hope to achieve this policy change
Public Expenditure Accountability and transparency	Examining the expenditure allocation to Education, Health and water sectors Programme budget analysis and benefit incidence analysis in education, health and water	Government programmes are not pro poor Government spending in education and health is focus on salary Government expenditure per person for rural water is far below that of urban water	Government to promote pro poor spending Increase investment in education and health infrastructure in poorer areas	Changing the compositing of expenditure toward favouring the poor Provision of social services should be geared towards universal provision Sensitisation of critical stakeholders to assert their rights and holding government responsible at all levels

4. Success Story

Briefly describe your organisation’s landmark achievement this period

ISODEC represented the Government at an EITI meeting held at Washington DC to justify funding for the EITI validation exercise in Ghana

We facilitated a national forum on shea in Wa to bring together all stakeholders to make strong proposal to government and the Savannah Development Authority on the need to promote the shea industry in the North as a means to alleviate

5. Stakeholder Perception

How has the credibility and legitimacy of RAOs changed in the eyes of GoG and the Ghana public? What is your interpretation? Is there a reference to this evidence of change?

The credibility and legitimacy of RAOs in Ghana continue to grow from strength to strength as government continues to recognize the relevant contributions made by RAOs. These recognitions manifest in forms of invitation extended to the RAOs by government to participate in policy discourse and creating platforms for RAOs to interact with Government MDAs. Below are some practical examples that illustrate the above assertion.

- ISODEC was invited to serve on the board of Local Government
- The Ministry of Finance granted us the opportunity to make a presentation on Tax reforms in Ghana
- Based on the recommendation of the Ministry of Finance ISODEC was consulted for our inputs into the annual IMF consultation on the economy of Ghana

6. What is your perception on the general policy making environment in Ghana

Although. Civil Society’s involvement in policy discourse with government is on the increase, some key policy areas still remains closed. An example was when government decided to resume its programme adjustment relationship with the IMF, key actors like the CSOs and labour were not consulted.

7. Grant and report related issues

7.1 What issues do you wish to raise relating to the Grant or to G-RAP management?

No issues for now.

7.2 What parts of the report are confidential or cannot be shared without prior consent?

No part of the report is confidential. It can be shared without prior consent