

PUBLIC AGENDA

G-RAP SPF FUNDING

FINANCIAL REPORT FOR THE PERIOD JANUARY TO JUNE 2009

ACTIVITY	G-RAP SPF	NO	RATE	G-RAP	OTHER	APPROVED
	FINANCIAL REPORT TEMPLATE		ACTUAL	FUND	FUNDERS	BUDGET
			\$		\$	\$
	<i>Exchange rate used:</i>					
	INCOME			50,000.00	104,557.98	50,000.00
HUMAN	Responsibility					
Resources	Co-ordinator	6	5,080.00	1,570.00	3,510.00	1,842.50
	Assistant Coordinator	6	1,300.00	1,300.00	-	1,365.00
	Programme Officer	6	1,145.72	1,145.72	-	1,203.00
	Finance / Admin Manager	6	6,235.24	1,570.00	4,665.24	1,365.00
	Office Manager	6	1,050.00	1,050.00	-	1,102.50
	Others: {Editor}	6	7,409.19	1,570.00	5,839.19	1,747.00
	Sub-Total: Human Resources		22,220.15	8,205.72	14,014.43	8,625.00
EQUIPMENT AND SUPPLIES	Items Purchased					
	Vehicle					
	Computers {De11 520mg Flat Screen}	1	3,487.62	1,440.00	2,047.62	1,440.00
	Hp 320 Laserjet Printer	1	500.00	450.00	50.00	450.00
	Computer Lap - Top {Toshiba 120mg}	1	1,200.00	1,200.00	-	1,200.00
	Swivel Chairs -Leather {Tall back}	1				
	Sub Total-Equi & Supplies		5,187.62	3,090.00	2,097.62	3,090.00
OFFICE RUNNING COSTS	Office Running Cost					
	Maintenance of office equipment	6	850.79	387.50	463.29	387.50
	Stationery / Office supplies	6	1,188.73	750.00	438.73	750.00
	Vehicle Running Cost					
	Maintenance of Vehicle	6	2,121.83	1,000.00	1,121.83	1,000.00
	Fuel and lubricants	6	665.87	625.00	40.87	625.00
	Vehicle Insurance	2			-	
	Sub Total- Office Running		4,827.22	2,762.50	2,064.72	2,762.50
OTHER ADMIN COSTS	Office rent per annum					
	Office Utilities and expenses	6	1,642.01	625.00	1,017.01	625.00
	Communication	6	1,483.90	1,400.00	83.90	1,400.00
	Travels and Transport	6	802.74	802.74	-	880.00
	Bank charges	6	330.29	100.82	229.47	500.00
	Sub Total-Other Admin Costs		4,258.94	2,928.56	1,330.38	3,405.00
	Total Human Res / Equipment/Admin cost		36,493.93	16,986.78	19,507.15	17,882.50
PROGRAMME ACTIVITIES	Activities					
	OUTPUT I					
	2- Day Residential sermina for CVSO on Local Govt Finance Bill - 40 participants -Kumasi					
	Mobilising participants & facilitators {NALAG}					
	Development of concept paper - 1 x 650					
	Production of training materials- 1 x 40 x 20					
	Hotel accom./Feeding etc Conf pkage 1 x 2 x 40 x 110					
	Car hire & fuel to/fro Accra - 1 x 750 x 2					
	Stationery -Pens, Folders etc- 1x 3.59 x 40					
	Electronic/ print media coverage 1 x 100 x 4					
	Honorarium / Facilitation fees 1 x 5 x 425					
	Rapporteurung 1 x 2 x 300 x 2					
	2- way T & T - 1 x 2 x 40 x 30					
	Video/Dvd/Cd documentry 1 x 455 x 2					
	Dev. & printing of Decentralisation Agenda. 8-Page full coloured {10,000 }copies @ 0.77					
	Distribution cost of pull out -1 x 915					
	Subtotal		-	-	-	-
	OUTPUT II					
	2- days C B workshop on the use of Royalties in mining/ Oil Comm. -55 participant - Takoradi					
	Mobilising -Resource Link/ Friends of the nation		777.78	777.78		820.00
	Development of concept paper - 1 x 750		666.67	666.67		750.00
	Production of training materials- 1 x 55 x 14.65		492.07	492.07		805.75
	Hotel accom./Feeding etc Conf pkage 1 x 2 x 55 x 130		11,412.70	11,412.70		14,300.00
	Car hire & fuel to/fro Accra - 1 x 750 x 2		492.07	492.07		1,500.00
	Stationery-Pens, Folders etc- 1 x 3.59 x 55					197.45
	Electronic/ print media coverage 1 x 100 x 4		47.62	47.62		400.00
	Honorarium / Facilitation fees 1 x 5 x 425		2,341.27	2,341.27		2,125.00
	Rapporteurung 1 x 2 x 300 x 2		476.19	476.19		1,200.00
	2- way T & T - 1 x 2 x 55 x 30		3,285.71	3,285.71		3,300.00
	Video/Dvd/Cd documentry 1 x 455 x 2					910.00
	Dev. & printing of Resource Watch. 8-Page full coloured		6,468.06	6,468.06		6,941.02
	Distribution cost of pull out -1 x 915		1,243.65	1,243.65		915.00
	Sub-total		27,703.79	27,703.79	-	34,164.22

OUTPUT III				
2- Day Residential workshop on Govt policy and legal frame work of Ghana's Decentralisation 60 participants - Southern Zone				
Mobilising participants & facilitators {NALAG}		237.88	237.88	
Publicity / Advertisement in 2 dailies-4,057 X 2		1,411.19	1,411.19	
Development of concept paper -1,046.06 X 2				
Production of training materials- 1 x 60 x 14.65 x 2		285.72	285.72	
Hotel accommodation 1 x 60 x 70 x 2 x 2		11,228.18	11,228.18	
Hire of other facilities- 1 x 150 x 2 x 2				
Car hire & fuel to/fro Accra - 1 x 750 x 2 x 2		180.96	180.96	
Workshop materials-Pens, Folders etc- 215 x 2		253.93	253.93	
Electronic/ print media coverage 1 x 100 x 4 x 2				
Honorarium / Facilitation fees 1 x 5 x 425 x 2		1,587.31	1,587.31	
Rapporteur 1 x 2 x 300 x 2		515.88	515.88	
2- way T & T - 1 x 2 x 60 x 30 x 2		3,809.53	3,809.53	
Video/Dvd/Cd documentry 1 x 455 x 2 x 2		892.87	892.87	
Dev. & printing of Decentralisation Agenda. 8-Page full coloured {12,000 }copies @ 0.77		9,644.46	9,644.46	
Distribution cost of pull out -1 x 915		1,331.12	1,331.12	
Subtotal		31,379.03	31,379.03	-

OUTPUT IV				
Status Report on Ghana's Fiscal Decen				
Research- 4 weeks external consult				
Editing and Review- 2 week consult				
1 day non residential validation work shop				
Publication- 200 page full coloured 1,000 copies				
Launching and distribution cost				
Sub Total		-	-	-
OUTPUT V				
Institutionalisation / Development of Coalition				
Office space rental per annum				
Dev. of Memorandum of Understanding		500.00	500.00	500.00
Development of 3-years strategic plan				
Programme Development		1,716.67	1,716.67	3,500.00
Recruitment expenses of Programme Officer				
Development of website for coalition				
Sub Total		2,216.67	2,216.67	4,000.00
Total Activities Cost		61,299.49	29,920.46	31,379.03
Total Project cost		97,793.42	46,907.24	50,886.18

Funds Movement		Current Period	Prior Period
		\$	\$
Opening Balance			
Surplus / {Deficit }	3,092.76		
Closing Balance	3,092.76		

Summary Cashflow Statement { G-RAP Funds only }		Current Period	Prior Period
		\$	\$
Opening bank balance			
Add Receipts			
Grants	50,000.00		
Others			
Total Inflow	50,000.00	50,000.00	
Less Outflows			
Emoluments	8,205.72		
Admin.Overheads	5,691.06		
Intitutional Development	3,090.00		
Programme Development	2,216.67		
Output / Activity	27,703.79		
Total Outflow	46,907.24	(46,907.24)	
Closing balance - Surplus / {Deficit }		3,092.76	