

				KUMASI INSTITUTE OF TECHNOLOGY ENERGY AND ENVIRONMENT- FINANCIAL REPORT FOR SPF 2010- JUNE - SEPT 2010						
				UNEP/ADB	GIFEC	others	G-RAP CORE	GRAP SPF - 2010	TOTAL	
				US\$	US\$	US\$	US\$	US\$	US\$	
				US\$	US\$	US\$	US\$	US\$	US\$	
HUMAN RESOURCES	Executive Director	12	1	2,103	2,103	526	4,732	1,052	10,516	
	Senior Projects Manager	12	1	1,399	1,399	350	3,147	699	6,994	
	Finance Manager	12	1	763	763	191	1,718	382	3,817	
	Project Officer	12	4	1,185	1,185	296	2,667	593	5,926	
	Administrative Officer	12	1	202	202	50	454	101	1,009	
	Assistant Project Officer	12	2	248	248	62	558	124	1,240	
	Logistic officer	12	1	209	209	52	471	105	1,046	
	Driver	12	1	209	209	52	471	105	1,046	
	Administrative Assistant	12	2	118	118	30	266	59	591	
	Others	12	2							-
Sub Total - Human Resources				6,437	6,436	1,609	14,484	3,220	32,186	
GOVERNANCE & OD	Annual board meetings	2	5							
	Statutory Annual Audit	1	1							
	Annual internal audit reviews	1	1							
	Accounting system review	1	1				2,221			
	Outreach & Marketing	1	1							
	Organisational Gender Development and Development of Gender Policy	1	1							
	Training & development	1	1							
	Legal Fees	1	1							
Sub Total - Governance, Organizational Dev.				-	-	-	2,221		2,221	
ADMINISTRATIVE OVERHEADS	Office Running Expenses									
	Maintenance- office equipment	12							-	
	Maintenance- of office building	12		96	96	24	216	48	480	
	Office rent	12		380	380	95	856	190	1,901	
	Utilities – electricity, water	12		560	560	140	1,261	280	2,801	
	Communication	12		280	280	70	630	140	1,400	
	Stationery & Office supplies	12		730	730	183	1,643	365	3,651	
	Internet	12		227	227	57	511	113	1,135	
	Postage	12		47	47	12	105	23	234	
										-
	Vehicle Running Expenses									-
	Vehicle maintenance	12		183	183	46	411	91	914	
	Fuel and oil	12		55	55	14	124	27	275	
	Insurance	1								-
										-
General Expenses									-	
Travel and Transportation	12		148	148	37	330	76	739		
Bank Charges	12		7	7	12	79	206	311		
Registration and licenses	12								-	
Recruitment cost	1								-	
									-	
Sub Total Administrative Overheads				2,713	2,713	690	6,166	1,559	13,841	
<i>1. Facilitating Improved Stakeholder Access to Relevant Information on Ghana's Emerging Petroleum Industry Project</i>										
Output 1 -Re- Printing of Guide and Glossary								24,053	24,053	
Output 2 Development and Printing of Leaflets										